

# UEFA CONFERENCE LEAGUE CLUB MANUAL

2025/26

12 September 2025





# 2 FACILITY REQUIREMENTS





# Overview of required facilities

In principle, a club must play all its UECL matches in the same stadium (unless required or authorised to do otherwise by UEFA).

The stadiums must meet the structural criteria of a category 4 stadium under the *UEFA Stadium Infrastructure Regulations* as well as the additional requirements indicated below which provides a summary of the facilities required for the different rounds and shows the increase in demands as the competition progresses. Further details and explanations are set out in the corresponding sections of this manual.

#### Facilities Overview

Area	League phase	Knockout play-offs	Round of 16	Quarter Finals	Semi Finals
Power and utilities	Existing power (including to be provided free of characters)	oack-up power)	, lighting, wate	er and general	utilities must
	A local 16A 240V power connection must be provided to the UEFA Medical Video Review System (MVRS) supplier at the central distribution point (usually between benches, behind 4th official position)				
	A local (uninterrupted) 16A 240V power connection must be provided to the Referee Review Area (RRA) position.				
	Two local 16A 240V power connections must be provided to the Electronic Performance and Tracking System (EPTS) supplier within 3m of their capture equipment and operating position in the Media Tribune.				
	Home club must provide including: indoor studios, interview positions, pitch	pitch-view stud	dios, tribune pr	esentation po	sitions, flash
	Home club must provide particular for the media v	vorking area, th			
	The Stadium's LED ad backed-up power source (including bac		provide the L	ED system, exi	sting power
Floodlights	•	rizontal illumina			
	average Back-up floodlight power least 900 lux (Eh)		lable with an o	average illumin	
Directional signage and ground rules	Home clubs must provide understandable format, a in the form		d rules includi	ng prohibited i	



Area	League phase	Knockout	Round of	Quarter	Semi	
		play-offs	16	Finals	Finals	
Control room	Control room with ar communications enablir for safe		n between sto	iff and official		
	Equipped with colour mo system and additional		play live data			
Access control system		Modern electronic access controls and mechanical counting systems must be installed and used, delivering real-time analysis of data on crowd flows and spectator attendance.				
Closed-circuit television system		Stadiums must be equipped with permanent closed-circuit television surveillance systems, covering all stadium approaches and entrances, and all public areas within the stadium.				
Emergency lighting system	Stadiums must be equ approved by the comp including all egress and	petent local auth	orities, covers es, and is con	all areas of th	ne stadium,	
Public address (PA) system	Electronic public addre messages	ss system of loud to all areas of th			ying spoken	
	The public address syste	em must cover be onnected to an ir			f the stadium	
Scoreboards, giant screens and internal stadium TV channel	Home clubs must ensu stadium TV channe		ble to display			
Internet	High speed internet cor in the UEFA offices, th board controller's pos	ne delegate's roo	m, the doping y or pitchside	control statio	n, the LED	
	A high speed (20 Mbits broadc	s/s) ADSL or inte ast compound fo			lable in the	
	Cabled or wireless inte positions and in certa seating (media tribune	in media areas s	uch as the me	dia working a	rea, media	
	The installation and use graphics and football t					
	Internet connectivity (\	Ni-Fi) should be r dressing		e in the team (	and referee	
	The home club must pr of charge, at broad broadcast compound zone, press conference ensure telecom supp	dcast areas (pitc , studios, comme ce room, etc). The	hside present ntary position ey must also m iternet lines to	ation position s, observer se nake their bes o pitchside pre	s, flash, eats, mixed t efforts to	
	High-speed, wired,ded available for each of th		ologies supplie			
Telephone	Home clubs are requ offices and the delegat		me club bears	the installation		

# 2 Facility requirements — 00verview of required facilities

Area League phase		Knockout play-offs	Round of 16	Quarter Finals	Semi Finals
Radio frequencies	Since the UEFA venue team uses walkie-talkies, Home clubs are requested to clear the necessary radio frequencies with the responsible authorities free of charge.				
UEFA offices and meeting rooms	Minimum of 75 m2 of functional office space for UEFA offices with one fast colour copy machines (including technical assistance) must be provided. Room(s) for , TV and club organisational meetings must also be made available.				
Parking	For the use of UEFA and UECL partners, in prime positions and provided free of charge :				
	60 spaces	80 9	spaces	100 sp	oaces

# Stadium pitch and pitchside facilities for teams and officials

Area	For all matches
Stadium pitch	The pitch must measure 105m x 68m
	The pitch must be in the best possible condition. A pitch heating system and/or a pitch cover may be required depending on the location and climatic conditions.
Pitch watering	An automated under-soil pitch irrigation system must be in place.
Pitch surroundings	Any structural element or fixed pitchside equipment must be positioned
	<ul> <li>at least 3m from the line markings, as set out in Annex A of the UEFA Stadium Infrastructure Regulations, unless otherwise agreed by UEFA owing to specific permanent stadium infrastructure conditions (e.g. existing pitch surrounding installations, including the technical area);</li> </ul>
	and at least 1m from the back of the goal net (except for broadcast and photo camera installations and as long as they fit the stretch test).
	The recommended minimum distance for structural elements to allow space required for fixed pitchside equipment and operations is 5m from the line markings, as set out in Annex A of the UEFA Stadium Infrastructure Regulations. This means that
	at least 2m of operational space should be available behind any advertising boards to allow for pitchside operations involving ball kids, stewards, photographers, cameras and camera operators;
	• if insufficient space is available at pitchside, it may have to be made available in the stands.
Substitutes' warm-up area	Two warm-up areas (each ideally measuring 4m x 20m or 3m x 25m) must be determined, one for each team, on the same side as their team bench.
Team benches	Team benches to accommodate up to 27 people each. All seats must be covered and appropriately segregated from the general public.
	If the team bench provides fewer than 27 seats (20 seats being the minimum), the remaining number of seats must be accommodated to the side of each team bench (or behind if the team benches are in the stands) with access to the dressing rooms.
	The setup must be the same for both teams.



Area	For all matches
Fourth official/UEFA venue director's position	A position between the team benches, at pitch level, segregated from the general public and, ideally, covered.

# Indoor facilities for teams and officials

Area	For all matches
Referee dressing rooms	At least one dressing room for each team, ideally with separate areas for players, team officials, physiotherapy and storage. Recommended dimensions:  • 60m2 – Playing changing area  • 20m2 – Team official changing area  • 15m2 – Physiotherapy  • 5m2 – Storage  Each dressing room must provide  • seating and clothes-hanging facilities or lockers for at least 23 players and 7 team officials;  • 6 showers  • 3 separate toilets  A main referees' dressing room that provides
	<ul> <li>seating and clothes-hanging facilities or lockers for 4 people;</li> <li>2 showers</li> <li>1 separate toilet</li> <li>An additional dressing room (adjacent to or at least near the main referees' dressing room) in case of mixed referee teams that provides</li> <li>seating and clothes-hanging facilities or lockers for 2 people;</li> <li>1 shower</li> <li>1 separate toilet</li> </ul>
UEFA delegate's room	A room that is exclusively reserved for the UEFA delegate and referee observer (if any), with an easy access to the teams' and referees' dressing rooms.
Emergency medical room	An emergency medical room for the sole use of players, referees, team officials and match officers. This medical room must be easily accessible from the pitch and the dressing rooms (ideally on the same level).
Doping control station	A doping control station (DCS) exclusively for doping control purposes from 90 minutes before kick-off to the end of any doping control following the match. It must be near the team dressing rooms and inaccessible to the public and the media.  The DCS should ideally be at least $30\text{m}^2$ and comprise a waiting room, a urine-testing room (with a toilet adjacent to the room or within the room itself) and a blood-testing room. However, a minimum of $20\text{m}^2$ should be guaranteed, comprising a waiting room, a testing room and a toilet, all adjoining.



# Football Technologies

Area	For all matches	
VAR technology	Referee review area for VAR system	

# **Spectator Facilities**

Area	For all matches
Catering Facilities	Stadiums must have accessible catering facilities in every sector.
Sanitary Facilities	A sufficient number of permanent, clean and hygienic sanitary facilities must be available in every sector, accessible and distributed evenly throughout all sectors, with a minimum of 25% of sanitary facilities dedicated to female spectators.
	Stadiums must be able to provide sanitary facilities for 80% of spectators being male, respecting the following minimum ratios:
	• 1 seated toilet and 1 sink per 250 male spectators;
	• 1 urinal per 125 male spectators.
	At the same time, to allow for variations in demographics between matches, stadiums must be able to provide for at least 25% of spectators being female, respecting the following minimum ratios:
	• 1 seated toilet and 1 sink per 120 female spectators in the home sectors;
	• 1 seated toilet and 1 sink per 80 female spectators in the visiting sector.
	In addition, stadiums must provide the following minimum ratio of permanent, clean, hygienic and fully accessible sanitary facilities for wheelchair users inside the stadium. They should be no more than 40m away from the wheelchair-user spaces, within the same sector, and be fully equipped in line with the UEFA Accessibility Guidelines.
	Minimum of 1 for up to 15 wheelchair users.
	An additional 1 for every 10 additional wheelchair users.
First-aid Facilities	Fully equipped first-aid facilities that have been approved by the competent local authorities must be available in every sector. First-aid facilities in sectors equipped with facilities for disabled spectators must be accessible to all spectators.
	The minimum requirements in terms of first-aid facilities for spectators are provided in the UEFA Minimum Medical Requirements for Spectators.

# **Ticketing**

Area	League phase	Knockout play-offs	Round of 16	Quarter Finals	Semi Finals
UEFA and UEFA I	Partners				
UEFA Match Officers and Officials	Tickets require	d as appointed			



# 2 Facility requirements — 00verview of required facilities

First-class Complimentary Tickets (with hospitality)	70 First-class compin the stadium a close to the half relevant hospita	nd located in a way line as pos	single block be	tween the 16m	lines and as
-					
First class Purchase Tickets	64	80	80	108	108
Second-class Purchase Tickets	42	66	66	108	108
Skyboxes	The clubs must partners with the and subject to a matches and the semi-finals.	e opportunity t vailability, one	o acquire, on re skybox (or simil	asonable comm ar facilities) for	ercial terms the round of 16

# Visiting team (unless agreed otherwise in writing by the clubs in question)

Additional seats for accredited team delegation staff	7 seats in the stand with easy access to the competition area
VIP Tickets	The home club must reserve 20 complimentary VIP seats for the visiting club's representatives and the same number of invitations to the VIP hospitality area.
Top-category Tickets	200
	These tickets are to be located in the next highest category of seats after those providing access to the home team's VIP area. They must be located in a single block, with appropriate stewarding and segregation.
	They must be:
	Located on the same side of the stadium as the visiting team's VIP seats
	Located between the two 16m lines
	Located approximately midway up the stands



# 2 Facility requirements — 00verview of required facilities

Visiting team's supporters

At least 5% of the UEFA spectator capacity must be made available to visiting supporters in a dedicated sector of the stadium. This sector of the stadium must be capable of being segregated from other sectors and provide unobstructed lines of sight of the field of play.

The UEFA spectator capacity is defined as all seats and allocated standing places in the stadium that comply with the UEFA Stadium Infrastructure Regulations, minus any seats permanently assigned to media and broadcasters.

#### **Disabled supporters**

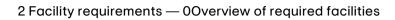
Wheelchair users	See Art 24.03 of the UEFA Stadium Regulations to identify the required
	numbers.

#### Hospitality facilities

Area	League phase	Knockout Play-offs	Round of 16	Quarter Finals	Semi Finals
VIP Hospitality	Access to home	club's VIP hosp	itality for first-class	s complimentar	ry ticket holders
	Dedicated space within club's VIP hospitality area		space within club's thes only, a single s are	separatė, exclu	

#### **Sponsor facilities**

Area	League Phase	Knockout Play-offs	Round of 16	Quarter Finals	Semi Finals
Promotional areas in and around the stadium for UECL sponsors	In pr	inciple, at least 3	500m²	additional 300	least 300m²; an m² area may be ested
Facilities for matchnight promotions	Appropriate changing facilities within the stadium for participants in any UEC sponsors' activities (e.g. player mascots)		nts in any UECL		





# **Broadcaster facilities**

Area	League phase	Knockout play-offs	Round of 16	Quarter Finals	Semi Finals	
Camera positions	cameras, beaut reverse-angle c cameras, rail ca	nin cameras, pitchside halfway camera, 16m cameras, low behind-goal meras, beauty camera, bench cameras, high behind-goal cameras, verse-angle cameras, mini-cameras, tunnel camera, crane cameras, 6m meras, rail cameras, Steadicams, hot-head cameras, 20m cameras, corner meras, goal-line cameras, aerial cameras and ENG cameras				
Commentary positions	10	20 30			0	
Filming and video analysis position (e.g. commentary position) for home and visiting team		2				
Pitch reporter positions	2 positions v	vith a clear view	of the team benc behind goals	hes and addition	al positions	
Indoor studios			At least 1			
Pitch-view studios		At least 1 with an unobstructed view of the pitch				
Additional pitch-view studios/platforms/indoor studios	At least 1 with an unobstructed view of the pitch					
Flash interview positions	At least 5 At least 8					
Super-flash interview positions	At least 2 (on either side of the team benches)					
Pitchside presentation areas	2 areas of 15m x 3m					
Broadcast compound	At least 1,000m² of usable space	of At least 2,000m² of usable space				
	Includ	ling a minimum o	f six uplinks in an	y separate uplink	area	
Cabling	Necessary cabling infrastructure (e.g. cable bridges and trenches) to enable broadcasters to install all cables safely and securely  Access to any existing pre-cabled systems in the stadium must be provided free of charge to rights-holding broadcasters on request.			y e provided free		
Host broadcaster office	Small offic	e, should be prov	vided, for the hos	t broadcaster, if	requested	
Observer seats	10	1	5	20	0	



#### **Media facilities**

Area	League phase	Knockout Play-Offs	Round of 16	Quarter Finals	Semi Finals	
Media working area	At least 30		At least 50			
Media tribune	At least 60 (at least 30 with desks)	At least 100 (at least 70 with desks)			5)	
Press conference		At least 50 seats.				
room		At least 16 audio split box outputs.				
		Camera platform of at least 6m x 1.5m.				
		Podium with a head table. Lighting for TV broadcast, microphone and loudspeakers.				
	Ligh					
	Simultaneous	ultaneous interpretation is the preferred option but is only mandatory as of the knock-out phase.				
Mixed zone	To accommodate at least 50 journalists, including UECL broadcasters, non-rights-holding broadcasters, audio reporters and written press					
Photographer working area and		Working area for at least 20 photographers				
match positions	Seating	eating and connectivity must be provided at all match positions				
•	A minimum o	of 50 photograpl	und the pitch			
Camera storage for broadcasters	Secure location operated by the club					

#### Signage and LED facilities

Area	League phase	Knockout Playoffs	Round of 16	Quarter Finals	Semi Finals
Working and storage rooms		ire and lockable room, of minimum 100m² ith forklift access for signage supplier		If applicable, additional 40m <sup>2</sup> storage area, with forklift access, for LED boards.	
Truck parking and security		ecure parking area for a 14m signage truck from MD-3 until MD+1		If applicable, of secure parking of LED truck from M	area for a 14m

# **General stadium facilities**

#### **Power and utilities**

Existing power (including back-up power), lighting, water and general utilities must be provided free of charge by the home club within the stadium areas used for the organisation of UECL matches, including in the following areas:

- UEFA offices
- UECL/host broadcaster office(s)
- UECL broadcaster facilities
- Media facilities



- Signage/LED supplier working and storage areas
- Hospitality areas
- UECL sponsors' promotional areas

#### **Power**

In addition to the general requirement for the home club to provide power for all broadcast and media facilities, the home club is required to provide a specific level of power for certain broadcast facilities. Detailed requirements are set out in *Power and lighting*.

An additional power socket (32A/3P CEE) must be available in the broadcast compound for the football technologies supplier.

For LED operations where pitchside power capacity and security of supply can be guaranteed, club's existing house power should be used. Consumption costs are to be covered by the clubs. Where the existing house power capacity is not sufficient, or where there is no reliable power source at semi-final venues, then UEFA will, at its own cost, bring in a dedicated twin-pack generator to guarantee the operation of the boards. Detailed requirements are set out in <u>LED boards</u>.

#### Data line

For clubs using their own system, detailed requirements are set out in LED boards.

#### **Floodlights**

The required floodlighting levels for UECL matches are set out below and take into consideration the requirements for broadcasting matches in high-definition formats.

- The average required level of horizontal illuminance is 1,400 lux (Eh). Horizontal illuminance refers to light falling on a horizontal plane 1m above the pitch, with uniformity ratios of U1h >0.50 and U2h >0.70.
- The average required level of vertical illuminance is 1,000 lux (Ev). Vertical illuminance refers to light falling on a vertical plane 1m above the pitch on all four reference planes, with uniformity ratios of U1v >0.40 and U2v >0.50.
- For the sake of player comfort and performance, all glare ratings (R<sub>G</sub>) must be less than 50.
- The pitch luminance colour rendering (Ra) must be at least 80.



 The home club must ensure floodlighting installations are fully maintained for all matches.



The table below shows the requirements. More detailed information is provided in the *UEFA* Stadium Lighting Guide.

	All UECL matches
Horizontal illuminance	
Eh average	Eh ave >1,400 (lux)
Uniformity	U1h >0.50/U2h >0.70
Vertical illuminance	
Ev average	Ev ave >1,000 (lux)
Uniformity	U1v >0.40/U2v >0.50

#### Floodlight certificate

The stadium floodlight system must be regularly maintained to meet the required minimum illuminance values. A lighting certificate that is valid for the entire competition period must be issued no more than one year before the date of the home team's first match in the UEFA competition concerned.

Clubs, through their national associations, must upload the floodlight certificate to the stadium passport in TIME.

The requirements, procedure and guidance for the pitch illuminance report are provided in the UEFA Stadium Lighting Guide.

#### Backup floodlight power

The back-up power supply for the pitch illuminance system must be reliable to ensure that matches and television broadcasts can continue without any disruption greater than what



is permitted for the relevant competition. There must be a suitable alternative backup power supply in case the primary source fails. This system must provide independent lighting sufficient for broadcast purposes, with an average horizontal illuminance of at least 900 lux (Eh) no more than 15 minutes after the power failure.

In the TIME Stadium passport, the club must provide UEFA with details of the backup floodlight power source, including:

- type of back-up power supply;
- detailed procedure for switching to the back-up power supply;
- amount of horizontal illuminance (lux) provided by the back-up power supply;
- time needed to achieve an average horizontal illuminance of at least 900 lux (Eh);
- time needed to recover full floodlighting if different from above;
- type of light source: HID or LED;
- back-up test date.

The proper functioning of the floodlighting system via backup power must be tested at least once a year, before the start of the centralised phase. For this purpose, the primary floodlight power source needs to be switched off on the stadium low voltage side while the floodlights are in full operation and the backup source needs to take over according to the system design.

#### Floodlight inspection

In the event of concerns relating to the floodlighting system and/or alternative power source, UEFA may decide to conduct additional inspections. Such inspections may be conducted by UEFA or an external partner company. Further to such inspections, the cost of expert guidance or material from an external partner company is borne by the club concerned. Clubs are requested to cooperate fully with such inspections.

#### Directional signage and ground rules

In addition to the general stadium guidance, clubs must provide specific signage to guide the visiting team's supporters – either in the language of the visiting team's supporters or in the form of internationally recognisable pictograms. This includes ground rules, which must be clearly displayed both inside and outside the stadium. Furthermore, ground rules relating to prohibited items must be displayed at all points of entry in an equally recognisable format, ideally in the form of internationally recognised pictograms.

#### Access control system

All public entrances must be equipped with turnstiles and an electronic ticket control system designed to prevent the use of counterfeit tickets and deliver real-time flow rates and entrance numbers to a central point with a view to preventing overcrowding in the stadium as a whole or in individual sectors. There must be at least 1 turnstile for every 660 spectators.

#### **Control room**

A control room must be reserved for staff and officials with overall responsibility for all match-related safety, security and service matters, namely the chief police officer, the Safety and security manager and their staff. It must meet the following requirements:



- Control room with an overview of the stadium interior, equipped with radio communications enabling communication between staff and officials responsible for safety, security and service at the stadium.
- Equipped with colour monitors that are connected to the closed-circuit television system and additional monitors that display live data from the electronic ticket control system.

#### Closed-circuit television system

Stadiums must be equipped with permanent closed-circuit television (CCTV) surveillance systems, that uses colour surveillance cameras with pan, tilt and zoom functions and covers all stadium approaches and entrances, and all public areas within the stadium. Areas of the stadium interior not capable of being directly viewed from the control room must be covered by the closed-circuit television system. The cameras must be capable of recording moving images as well as still photographs.

#### **Emergency lighting system**

For the purposes of ensuring safety and guiding spectators and staff in the event of a general lighting failure, stadiums must be equipped with an emergency lighting system that has been approved by the competent local authorities, covers all areas of the stadium, including all egress and evacuation routes, and is connected to a backup power supply.

#### Public address system

Stadiums must be equipped with an electronic public address system of loudspeakers capable of conveying spoken messages to all areas of the stadium instantaneously.

The public address system must be operational during all matches, connected to a backup power supply and loud enough to be heard both inside and outside the stadium, in all circumstances, taking particular account of excessive crowd noise.

For UECL matches, the public address system will be used to announce stadium activities, to deliver UEFA's pre-match announcements and to play the UECL anthem and walk-on music before matches. In addition, it may be used at any time to convey messages from UEFA or local authorities (e.g. security announcements).

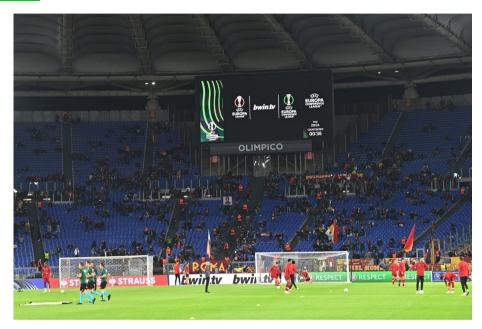
See <u>Public address (PA) system</u> for information on the operational procedures that apply during matches.

#### Scoreboards, giant screens and internal stadium TV channel

- Clubs must ensure that any scoreboards, giant screens and internal stadium TV channels are fully available to display match information, including the scores from other relevant matches.
- Clubs must use the UECL branding elements for scoreboard and giant screen artwork as provided in the UECL brand assets portal.



• Information on the operational requirements for scoreboards, giant screens and internal stadium TV channels can be found in <u>Scoreboards</u>, <u>giant screens and internal stadium</u> TV channel.



#### Internet, telephone and radio frequencies

Clubs must provide lines for the UEFA offices and UEFA's suppliers as follows:

Location	Internet lines*	International telephone lines	ADSL or internet lines	Comments
UEFA offices	1	-	-	-
UEFA delegate's room	1*	1	-	-
Doping control station	1*	-	-	-
UEFA graphics supplier (broadcast compound)	1**	-	-	-
UEFA transmission (satellite/fibre) supplier (broadcast compound)	-	-	1**	-
LED controller position	1*	-	-	Provided either in the commentary or pitchside position during knock-out phase
Football technologies suppliers	2***	-	-	VAR dedicated lines to be provided in the broadcast compound.EPTS dedicated line to be provided in the Media Tribune.

<sup>\*</sup> Internet lines must give fast wireless and if possible also cabled access, with a minimum speed of 50 Mbit/s, DHCP or fixed IP address, and all ports open so that a VPN can be used. In case of DHCP, we need a 24-hour IP address lease by the provider. Wireless connections should be sufficient for up to 50 devices.

<sup>\*\*</sup> Ideally 20 Mbits/s with symmetric up- and download speed delivered by the local telecommunications provider or from the existing network infrastructure. If there is a dedicated ADSL, the highest performance public ADSL connection possible should be ordered from the local telecommunications provider.

Provided via Ethernet cable

DHCP or fixed IP address



- 24-hour IP address lease
- Not IP address 192.168.0.0/XX
- Not IP address 172.31.0.0/XX
- \*\*\* Minimum 50 Mbit/s symmetric up- and download speed, on a dedicated line, delivered by the local telecommunications provider or from the existing network infrastructure. No port or protocol restriction

Home clubs should provide restricted access internet connectivity (Wi-Fi connection – not a public stadium Wi-Fi) in the visiting team and referee dressing rooms, in particular to facilitate submission and receipt of the online match sheets.

Clubs must provide cabled and wireless internet connections for all sections of the media. Such connections must, as a minimum, be available in the media tribune, media working area and photographers' working area. In addition, a minimum of 12 cabled internet connections are requested for photographers working by the pitch, with additional dedicated wireless connections for photographers working by the pitch, and for commentary positions.

	League phase		Knock-out phase	
	Internet capacity (minimum)	Concurrent connection (Wi-Fi)	Internet capacity (minimum)	Concurrent connections (Wi-Fi)
Media (tribune, working area)*	50 Mbit/s	200	100 Mbit/s	300
Photographers (pitch, working area)**	50 Mbit/s	100	100 Mbit/s	100

<sup>\*</sup> Cabled connections are always preferable to Wi-Fi, as they are more secure. All Wi-Fi networks should be reserved for media and password-protected. Internet capacity can be shared between the media working area, media tribune and commentary positions

UECL broadcasters are responsible for booking their own telephone, ADSL and ISDN/AOIP lines with their local providers, and these lines will then be installed on-site by the local telecommunications company in the country of the home club. If required, clubs are requested to help UECL broadcasters deal with the local telecommunications company on-site. In addition, if the local telecommunications company charges a fee for technical support, this must be covered by the home club.

The home club must provide technical assistance in relation to these lines, free of charge, from MD-1 until the end of broadcast operations on matchday. The technical assistant should be clearly identifiable and located in the commentary position area from two hours before kick-off until 15 minutes after the final whistle. Costs relating to the installation and provision of lines are borne by the club, but call charges should be billed to the users.

The home club must provide broadcasters with dedicated Wi-Fi, free of charge, at broadcast areas (pitchside presentation positions, flash, broadcast compound, studios, commentary positions, observer seats, mixed zone, etc). They must also make their best efforts to ensure telecom suppliers can install internet lines to pitchside presentation positions and flash positions.

To facilitate communication between all parties involved in match organisation, a set of walkie-talkies will be brought on-site for use by the UEFA venue team. Clubs are requested to clear the necessary radio frequencies with the responsible authorities free of charge.

<sup>\*\*</sup> Clubs should note that photographers need greater bandwidth than representatives of the written press. Internet capacity can be shared between the photographers' working area and pitch positions.



#### **UEFA** offices and meeting rooms

#### **UEFA** offices

A minimum of 75m<sup>2</sup> of total office space is required for UEFA personnel from MD-2 to MD+1, including secure storage space for office material. The home club must ensure the security of these offices at all times and ensure that the facilities are available from 09:00 on MD-2.

Offices must contain the following:

- Tables and chairs
- Waste bins (to be emptied daily)
- One fast colour copy machine, technical assistance and paper (A4 and A3)
- Power sockets
- · Sufficient lighting
- Heating or air conditioning as appropriate

The home club may be asked to help source additional office equipment.

The home club is requested to install internet and telephone lines as described in <u>Internet</u>, telephone and radio frequencies.

#### Meeting rooms

number of official meetings are held during site visits and in the course of a matchweek. The home club is responsible for providing appropriate meeting rooms with video/presentation facilities and equipment as requested by the venue team, tables, chairs, and a reasonable supply of complimentary refreshments.

The meeting room used for the matchday organisational meeting must be equipped to enable certain participants to attend and fully participate remotely, by means of a videoconference hosted on a protected online platform.



Meeting rooms are required to accommodate the following approximate numbers:

#### Matchweek

	Meeting	Number of participants
MD-1	Club meeting	10 – 15



Meeting	Number of participants
VAR meeting (if required)	10 – 20
TV meeting	10 – 15
Safety and security meeting	10 – 20
TV meeting	15 – 30
Debrief meeting	10 – 15

#### **Parking**

For UEFA and UECL partners, the home club must provide:

- 60 parking spaces for league phase matches:
- 80 parking spaces for knock-out phase play-off and round of 16 matches;
- 100 parking spaces for quarter-finals and semi-finals.

These parking spaces must be provided free of charge and are for the use of UEFA and UECL partners only.

The following additional requirements apply:

- The parking spaces must be in a prime position and, wherever possible, have easy access to the UECL partner/club hospitality areas and the club's VIP hospitality area.
- The surface of the parking spaces must be suitable for use in adverse weather conditions.
- In order to gain access to these parking spaces, the club should provide UEFA and UECL partners with parking passes, preferably in electronic or print@home format.
- The home club's existing parking pass system should be clear of third-party branding and an example must be sent to UEFA for approval.
- The club implements and manages the parking system on-site.

#### Stadium pitch

Pitches must measure 105m x 68m (unless a specific exception is granted by UEFA). In addition, pitches, associated equipment (goals, goal support structure, nets, corner flags and posts) and the area immediately around them must be in conformity with the IFAB Laws of the Game and the UEFA Stadium Infrastructure Regulations.

The home club must make every reasonable effort to ensure the pitch is in the best possible conditions of play to ensure high-level football for all (i.e. Players, Spectators, Broadcasters).

Safe for players

**Best quality of football** 

Aesthetic from a TV perspective

The home club should consider which matches and events will be held in the stadium in the weeks before the match in question, and include an appropriate pitch maintenance plan. If the stadium is not owned by the home club, this needs to be explicitly agreed with the



stadium owner and/or operator and, if necessary, the home club shall appoint its own pitch specialist to ensure the pitch is in perfect condition for the match.

As part of the UEFA Pitch Quality Support Programme, UEFA has issued the <u>Pitch Quality Guidelines</u>, available in ENG, FRA & GER on <u>UEFA Documents</u>, providing an overview of the pitch quality guidelines for stadiums hosting UEFA matches, including:

- · pitch construction and infrastructure requirements;
- pitch maintenance and match preparation guidelines;
- pitch quality assessment and monitoring procedures-

The guidelines also include specific tasks to be carried out when overseeing pitch preparations for UEFA matches. As such they are aimed primarily at those responsible for pitch management, strategy and resource planning.

Furthermore, UEFA has mandated a pitch consultancy company to support clubs/stadiums to maintain and improve the pitch quality. This includes the collection of information via a pitch questionnaire during the season preparation process, the possibility of exchange between groundskeeper and UEFA pitch consultants as well as remote support and onsite visits throughout the season.

Any full or partial replacement of a pitch ahead of a match must be communicated in advance to UEFA. A detailed replacement schedule and maintenance plan must be provided, as well as information on any impact this replacement could potentially have. Progress reports, including photographs, must then also be provided throughout the maintenance period. Changing the surface of the pitch from natural grass to artificial turf or vice versa is not permitted as of the first match of the league phase.

Regarding artificial turf, the provisions set out in the *IFAB Laws of the Game* apply. A stadium with an artificial pitch must have a FIFA Quality Pro certificate that is valid for the duration of the competition. The home club is therefore responsible for ensuring that the necessary tests are organised accordingly, to guarantee that the certificates are issued well in advance of the first match. A copy of the certificate must be uploaded to the stadium passport in TIME.

#### **Pitch conditions**

The home club must monitor the weather in the weeks before the match and anticipate possible adverse conditions affecting the venue and, in particular, the pitch. A pitch heating system and/or a pitch cover may be required depending on the location and climatic conditions to ensure that the field of play can be made available in a suitable condition on any match date. In this respect, the home club must also consider:

- protecting or sheltering all or part of the pitch;
- limiting the use of the pitch in the run-up to the match;
- providing additional equipment (lighting, aeration, etc.);
- organising additional staff.

In case of concerns relating to the condition of pitches, UEFA may decide to carry out pitch inspections at any time. Such pitch inspections may be conducted by UEFA or a third party mandated by UEFA. Following any initial pitch inspection and recommendation report, the cost of any further inspections and of any expert guidance or material from a third party is to be borne by the club concerned. Clubs are requested to cooperate fully with such inspections.



If holding a MD-1 training session could render the pitch unfit for play the next day or for other upcoming UEFA matches, UEFA has the right to implement measures to protect the pitch as set out in <u>Official training sessions</u>.

During matchweek, the home club must ensure that all necessary measures are taken to guarantee the smooth running of the match. This includes providing sufficient personnel and equipment to undertake regular preparation and maintenance work, including repairs after each MD-1 training session, after the pre-match warm-up and at half-time.

Furthermore, in case of adverse weather conditions, the home club must provide:

- sufficient staff to respond to unexpected adverse weather conditions;
- brushes, etc. to assist with the drainage of the pitch in case of heavy rain;
- blowers, brushes and shovels to clear the pitch in the event of snow;
- winter balls for the MD-1 training sessions and match as necessary in the event of snow;
- the time required to clear and repaint the pitch markings in the event of snow;
- a reliable source of accurate local weather forecasts.

Finally, to ensure pitches across all competitions are kept in optimal condition, the UEFA venue director must establish MD-1, MD and post match cooldown pitch protection maps (based on input from the groundskeeper and if applicable UEFA's pitch consultant) and upload them for the teams' information in the TIME Match Preparation form in the week prior to the match.

As a general principle, such pitch protection maps stipulate that

- "Fast feet" and repetitive movement exercises shall take place just outside the pitch, ideally in different and not all in the same area
- Goalkeeper training shall take place in mobile goals

Furthermore, if the pitch conditions so require (and if supported by UEFA's pitch consultant and/or considered reasonable by the UEFA venue director),

- Goal areas usage may be restricted (e.g. available for max. 10 min only) or considered "not available" at all
- Other areas of the pitch may be considered "not available" at all

Teams must respect the relevant pitch protection maps for both MD-1 training sessions (if applicable) and pre-match warm-ups, and any non-compliance may be reported by the UEFA delegate.

#### Pitch watering

An automated under-soil pitch irrigation system must be in place. The schedule for pitch watering on matchday, up until 60 minutes before kick-off, must be communicated by the home club at the matchday organisational meeting.

Additional pitch watering after this time may take place:

- · between five and ten minutes before kick-off;
- during half-time (for no longer than five minutes).

Such additional pitch watering may only take place if this has been announced by the home club at the matchday organisational meeting (or a change to the announced schedule has been agreed to later on by both clubs and UEFA).

The referee is entitled to request changes to the schedule at any time.

For any pitch watering, the following points must be respected:



• The whole pitch must be watered evenly.

All pitch watering must be considerate of other activities taking place at matches, such as the centre-circle ceremony and pitch repairs, as well as broadcasting equipment and LED boards situated around the pitch.

#### Grass height and cutting

For natural grass pitches, the height of the grass should ideally be between 20mm and 30mm. The height of the grass may not, in principle, exceed 30mm, and the entire playing surface must be cut to the same height.

The visible grass pattern should be cut in straight lines. No other form of grass cutting (diagonal, circles, etc.) is permitted.

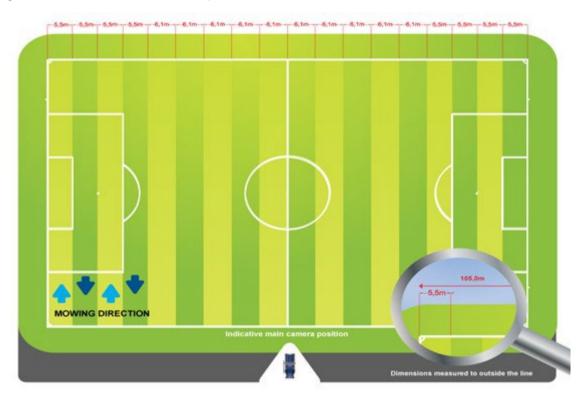
While the pitch may need to be cut both from goal to goal as well as across the width of the pitch to ensure proper cutting of the grass, the last cut before the match should be in the pattern shown in the following diagram. This is to ensure strong definition and clarity of the UEFA preferred mowing pattern.

The lines across the pitch should be cut in the direction and sizes shown in the diagram below, with a total of nine bands in each half of the pitch. The band preparation starts from the left-hand side of the pitch as seen from the main camera, with a band that is cut away from the main camera.

The first four bands of the pitch should always be exactly 5.5m wide. The five remaining bands in each half should then be of an even width to arrive at the halfway line (on a 105m pitch these bands will be 6.10m wide; on shorter pitches the width of these bands should be adapted accordingly).



Venues are encouraged to adopt this mowing pattern for use in their domestic fixtures for the benefit of maintenance and agronomic conditions subject to the guidelines and regulations of their domestic competitions.



#### Pitch marking

The pitch must be marked in accordance with the IFAB Laws of the Game.

Pitch markings must be perfectly straight and all of equal width, matching exactly the width of the goalposts but never more than 12cm wide. No markings other than those of the football pitch as approved by UEFA must be visible on the field of play or in its immediate surroundings (i.e. no rugby field markings, domestic football pitch markings, etc.).



Markings must be white in all instances except in case of heavy snow or fog, when the home club may be required to paint the field markings in red/orange after due consultation with the referee, the UEFA delegate and the UEFA venue director. The final decision is taken by the referee.



### Goals and corner flags

All goals must be set up securely and in accordance with the *IFAB Laws of the Game*. For UEFA matches, goals must be made out of aluminium or a similar material, be round or elliptical and not pose any danger to players. The goalposts and crossbar must be white and have the same width and depth, which must not exceed 12cm (5in). The goal lines must be of the same width as the goalposts and the crossbar.

No additional structural elements or physical support may be used inside the net or in its immediate surroundings other than bars fixing the goal net to the ground and goal net stanchions behind and outside the net. Portable goals must not be used. The aim is to ensure no element of the goal structure enables the ball to rebound onto the field of play (from outside or inside the goal) once it has crossed the line and that the goal structure does not cause any injuries to players. To this end, the goal frames may be embedded into the ground.





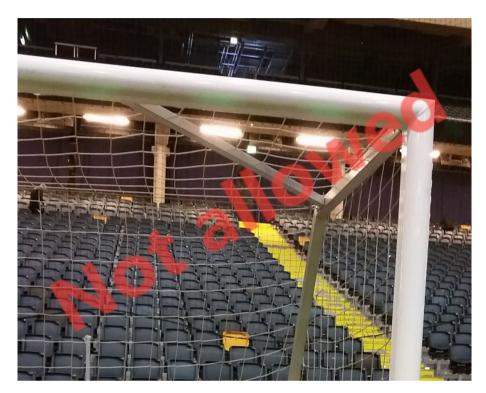
If screws or any other elements used to support the goal structures are deemed a potential hazard, additional protection such as tape or padding must be used.



The following two examples of reinforcement structures are not allowed:





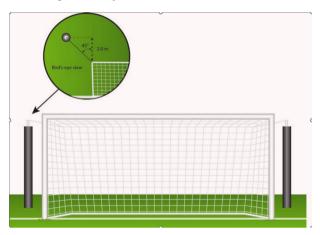


The goal net design, and in particular the shape and size of the holes in the net is not regulated, but clubs are asked to inform the appointed UEFA Venue Operations Broadcast Manager (VOBM) if the goal nets are changed in case of broadcasters using in-goal camera systems. Any form of commercial advertising or reproduction of logos or emblems is forbidden on the goal nets and the areas they enclose.

At least one spare goal with identical goalposts (net already attached) must be stored close to the goals with easy access to the pitch and out of camera view. The removal and replacement of goals should be tried and tested well before the match.



Any additional poles supporting the goal net (goal-net stanchions) should be positioned at a 45-degree angle relative to the back corners of the net and, where possible, at a distance of at least 2m from the back of the net. If positioned between the goal line and advertising boards, stanchions must be covered with a padded material at least 4cm thick, to avoid injuring any players or creating a safety hazard, and be a uniform non-white colour.





Flag posts at least 1.5m high, each with a non-pointed top and a flag, must be placed at each corner of the field of play.

The reproduction of representative logos or emblems of FIFA, UEFA, the applicable national association, the relevant competition, club or other football related bodies is permitted on the corner flags but not the flag poles themselves. A spare set of identical flags and poles



must be available on matchday and stored at an agreed location. These must be quickly available should a pole break or need replacing for any other reason during the match.

The goals, goal nets, goal stanchions (with protection as applicable) and corner flags must be installed for official training sessions but also for the Zone 1 tour on matchday morning (10:00 local time), the end-to-end test that afternoon, and goal-line technology (GLT) set-up and testing as requested and scheduled by UEFA. It is best practice to remove posts and nets after each match to allow maintenance procedures to proceed unhindered across the entire turf surface.

On matchdays, it is also good practice to check the nets following the pitch set-up, following the team warm-ups and at half-time. A net repair kit should be available to repair any holes. Two spare goals with identical goalposts (nets already attached) must be stored close to the goals with easy access to the pitch. The removal and replacement of goals should be tried and tested well before the match.

#### Pitch surroundings

It is the responsibility of the home club to ensure that the area immediately adjacent to the pitch is safe for player, team officials and the referee team in accordance with the UEFA Stadium Infrastructure Regulations.



For natural grass and hybrid pitches, it is recommended that there should be a minimum of 1m of natural turf extending beyond the touchlines of any pitch, with good-quality artificial turf extending another 2 to 3m or as far as the advertising boards, depending on the space available. Any access lids and service boxes located within this area must also be securely and safely covered with artificial turf ensuring that no trip hazards are created in the process.

If the stadium is used for other sporting events, such as athletics, the home club may be asked to install additional high-quality artificial turf around the field of play, securely fixed to the ground.

Any artificial turf installed around the pitch on a temporary basis for UEFA matches (e.g. to cover a running track or extend the substitutes' warm-up area) must be green and match the colour of the natural turf as closely as possible.



Any structural element or fixed pitchside equipment must be positioned:

 at least 3m from the line markings, as set out in Annex A of the UEFA Stadium Infrastructure Regulations, unless otherwise agreed by UEFA owing to specific permanent stadium infrastructure conditions (e.g. existing pitch surrounding installations, including the technical area);

and at least 1m from the back of the goal net (except for broadcast and photo camera installations and as long as they fit the stretch test).

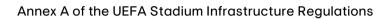
The recommended distances for the positioning of free-standing pitch perimeter advertising boards is shown in Annex F of the Regulations of the UEFA Conference League.

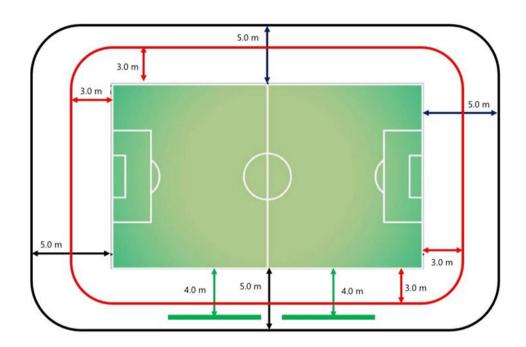
- Any boards that are installed in the technical area should not impede on the access to/from the bench for the teams and officials or create view obstructions for the team bench (head coach, players and registered team staff), i.e. the nearest touchline shall be clearly visible from a seated position.
- The height of the boards should not exceed 1.20 m in order not to create any safety hazard for the players (i.e. to allow them to easily jump over the boards) and where ball kids are provided they must be able to access the pitch by jumping over the boards or by passing through gaps between them.
- In no way should the boards significantly obstruct spectators' views (forcing them to stand up to see the match, for example), or the home club may not sell seats from which the view is obstructed in this way.
- TV cameras should be able to see over the boards comfortably.

The recommended minimum distance for structural elements to allow space required for fixed pitchside equipment and operations is 5m from the line markings, as set out in Annex A of the UEFA Stadium Infrastructure Regulations. This means that

- at least 2m of operational space should be available behind any advertising boards to allow for pitchside operations involving ball kids, stewards, photographers, cameras and camera operators;
- if insufficient space is available at pitchside, it may have to be made available in the stands.











#### in Annex F of the Regulations of the UEFA Conference League

# Substitutes' warm-up areas

Two warm-up areas for substitutes must be determined, one for each team, on the same side of the pitch as the corresponding team bench.



The warm-up areas must be covered with natural or artificial turf, ideally the same as the field of play. Artificial turf used for warm-up areas must be of a high quality, well maintained and securely fixed to the ground with no undulations above 10mm and no trip hazards such as open seams or joints.

The two warm-up areas must have the same surface and be the same size, each ideally measuring  $4m \times 20m$  or  $3m \times 25m$  to accommodate five substitutes and a fitness coach per team, all at the same time. As per the competition regulations, the team fitness coach



indicated on the match sheet may join the players warming up and is responsible for ensuring that the referee's instructions are respected.

If space does not permit five substitutes per team to warm up at the same time, the referee may decide to limit the number of substitutes allowed to warm up simultaneously to three per team.

- Upon arrival at the stadium on MD-1, the UEFA delegate and UEFA venue director are to assess the space available and establish the number of substitutes that may warm-up at a given time
- In case of doubt and/or if space is limited allowing less than 5 substitutes to warm-up at the same time, the referees shall be consulted.
- At the matchday organisational meeting, the substitutes warm-up areas and numbers of substitutes allowed to warm-up simultaneously are then communicated to the teams.
- The referees may always request changes to the location of the warm-up areas and the number of substitutes allowed to warm up simultaneously.

If such spaces (to allow a minimum of 3 substitutes and 1 fitness coach per team) are not available on the same side of the pitch as the corresponding team bench, a solution must be foreseen behind the goals, behind the advertising boards

At stadiums where the substitutes' warm-up areas are adjacent to the field of play, a safety corridor is required immediately behind the touchline. In principle, it must be at least 1m wide and be marked out as follows:

- using a dashed line (50cm dashes spaced 1m apart) in a discreet shade of the same colour as the surface on which it is painted;
- from the edge of the technical area to the corner flag.

This applies to both warm-up areas and:

- secures the working area of the first assistant referee
- ensures that players who run towards or alongside the touchline do not have to slow down unnecessarily or risk clashing with substitutes who are warming up.









Where space allows (e.g. at venues with a running track), the warm-up areas should ideally be positioned further from the field of play, ensuring no interference with the match and allowing space for Steadicam operations.





#### Facilities for teams and officials

Clubs must provide first-class facilities to ensure that players, team officials and referees can carry out their activities in comfort and safety. This section highlights some key facilities in line with the provisions of Articles 8 to 15 of the UEFA Stadium Infrastructure Regulations.

#### Pitchside facilities

#### Team benches



Registered players not listed on the match sheet as players or substitutes are not permitted to sit on the team bench (including any additional seats reserved for team officials selected on the match sheet).

The 15 team officials and 12 substitute players indicated on the match sheet, i.e. a total of 27, are allowed to sit on the team bench.

Stadiums must therefore be equipped with two team benches located either side of the halfway line, parallel to the touchline, each with seating for 27 people and positioned at least 4m from the touchline. All seats must

- be covered;
- be appropriately segregated from the general public;
- provide an unobstructed view of the field of play for key club personnel (e.g. the head coach and assistant coaches).

If the team bench provides fewer than 27 seats, the seats must

- be accommodated to the side of each team bench (or behind if the team benches are in the stands) depending on the pitchside stadium configuration, other stakeholders (e.g. stretcher crews, etc.) may be positioned in between;
- provide easy access to the dressing rooms;



- be visibly separated from any other stakeholder pitchside or, if in the stands, from the general public and in particular seats reserved for additional appropriately accredited team delegation staff (e.g. additional technical staff, unlisted/suspended players, etc.) not listed on the match sheet (see Ticketing);
- be appropriately segregated from the general public;
- ideally provide an unobstructed view;
- ideally be covered

Each technical area and its markings must comply with the <u>IFAB Laws of the Game</u>, i.e. the technical area relates to matches played in stadiums with a designated sitting area for team officials, substitutes and substituted players as outlined below:

- the technical area should only extend 1 m (1 yd) on either side of the designated seated area and up to a distance of 1 m (1 yd) from the touchline:
- markings should be used to define the area the number of persons permitted to occupy the technical area is defined by the competition rules.

However, the technical area marking does not have to be amended to include any additional team bench seats. This to avoid having to make changes between UEFA competitions and domestic league matches. What matters from a refereeing / disciplinary point of view is whether a player/substitute or team official is registered on the match sheet.

Notabene, all the substitutes and the team doctor indicated on the match sheet must be seated on the team bench during the match. Registered players not listed on the match sheet as players or substitutes are not permitted to sit on the team bench (including any additional seats reserved for team officials selected on the match sheet).

Furthermore, please note that while the setup of the team bench and any additional seats may be different from venue to venue, the setup must:

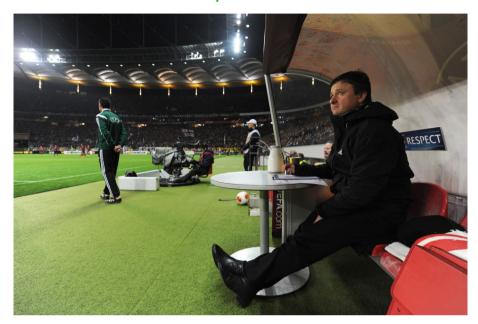
- allow the referees to clearly identify all substitutes and team officials indicated on the match sheet:
- be the same for both teams participating in a match;
- be confirmed at the MD organisational meeting ahead of each match.

When it comes to the behaviour and movements of team officials and substitutes during play, and in accordance with the below and the <u>Regulations of the UEFA Conference League</u>:

- under no circumstances may any electronic communication equipment and/or systems be used by teams in connection with any kind of refereeing decision or matter;
- only one person at a time is authorised to convey tactical instructions from the technical area only;
- a physiotherapist/doctor may enter the field of play, with the referee's permission, to assess an injured player;
- up to 5 substitutes (unless space is limited and communicated otherwise) and the team
  fitness coach indicated on the match sheet are allowed to leave the technical area to
  warm up;
- substitutes and team officials are allowed to go back to the dressing rooms;
- the referee may limit/restrict movements if deemed necessary.



#### Fourth official/UEFA venue director's position



Between the teams' benches, a position with a seat and a desk must be provided for the fourth official and the UEFA venue director that is:

- at pitch level;
- segregated from the general public;
- ideally covered.

This position is reserved exclusively for UEFA.

#### **Indoor facilities**

In principle, all spaces in this section (regulated in the UEFA Stadium Infrastructure regulations, Articles 11 to 14) should be in the same building, close to one another and near the players' tunnel, giving access to the team benches.

All these spaces must be clean, well lit, ventilated and/or heated, clearly signposted and equipped with a stable and reliable Wi- Fi.

Team and referee dressing rooms must each be equipped with:

- showers with hot water,
- sinks,
- toilet paper,
- filled soap dispensers,
- hairdryers,

and must meet the specific minimum requirements outlined in the following sections.

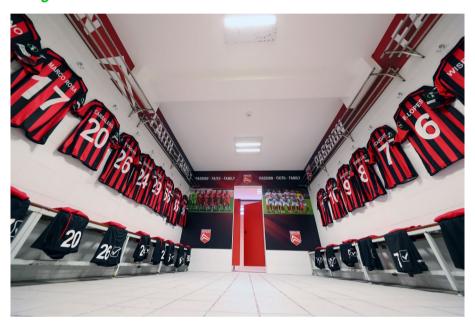
Stadiums must guarantee direct, private and secure access for both teams and the referees from their dressing rooms to the playing area.



# Parking spaces for teams and officials

Parking space for a minimum of two buses, three minivans and seven cars must be available for the teams and officials in a safe and secure area in the immediate vicinity of their respective entrances. If such parking is not possible in the immediate vicinity, a safe and secure drop-off area must be organised.

# Team dressing rooms



Stadiums must be equipped with at least one dressing room for each team, ideally with separate areas for players, team officials, physiotherapy and storage. As a minimum, each dressing room must be equipped with the following:

Installations	Recommended dimensions
Sanitary Facilities	n/a
• 6 showers	
• 3 separate seated toilets	
Player changing area	55 m2
Seating and clothes hanging facilities or lockers for at least 23 players	
• 1 large refrigerator	
• 1 TV monitor (with appropriate connection for projection) or 1 tactical board	
Team official changing area	20 m2
<ul> <li>Seating and clothes hanging facilities or lockers for at least 7 team officials</li> </ul>	
• 1 table	
• 2 chairs	
Physiotherapy	15 m2
• 3 massage tables	



Installations	Recommended dimensions
Storage	5 m2
• 1 table and/or free storage space	

# Referee dressing room

Stadiums must be equipped with a main referees' dressing room that meets the following specific minimum requirements:

Installations	Recommended dimensions
Sanitary Facilities	n/a
• 2 showers	
• 1 seated toilet	
Changing area	20 m2
• Seating and clothes hanging facilities or lockers for 4 people	
• 1 refrigerator	
•1 table	
• 2 chairs	

Ideally, one additional dressing room should be provided adjacent to or at least near the main referees' dressing room in case of mixed referee teams. It must meet the following specific minimum requirements:

Installations	Recommended dimensions
Sanitary Facilities	n/a
• 1 shower	
• 1 seated toilet	
Changing area	n/a
• Seating and clothes hanging facilities or lockers for 2 people	
• 1 refrigerator	
• 1 table	
• 2 chairs	

# UEFA delegate's room

The stadium must be equipped with a room that is exclusively reserved for the UEFA delegate and referee observer (if any), with an easy access to the teams' and referees' dressing rooms. The UEFA delegate's room must be equipped with a chair, a table, and a phone.



# Emergency medical room for players, team officials, the referee team and match officers

The stadium must provide an emergency medical room for the sole use of players, referees, team officials and match officers. This medical room must be easily accessible from the pitch and the dressing rooms (ideally on the same level) and must comply with the medical equipment requirements as set out in the *UEFA Medical Regulations*.

## Doping control station

The stadium must provide a doping control station (DCS) exclusively for doping control purposes from 90 minutes before kick-off to the end of any doping control following the match. It must be near the team dressing rooms and inaccessible to the public and the media.

The DCS should ideally be at least 30m² and comprise a waiting room, a urine-testing room (with a toilet adjacent to the room or within the room itself) and a blood-testing room. However, a minimum of 20m² should be guaranteed, comprising a waiting room, a testing room and a toilet, all adjoining. To ensure the proper use of the UEFA paperless doping control forms system, the Wi-Fi signal must be strong in the DCS and the Wi-Fi network name and password clearly displayed for the benefit of the doping control officer (DCO) and waiting players.

- The urine-testing room should contain:
  - o 1 table;
  - 4 chairs:
  - o 1 large rubbish bin;
  - o 1 lockable cabinet:
  - o toilet area (adjacent to the room or within the room itself) with flushing toilet, paper towels, sink with running water and shower (if possible)
  - o a mirror behind the toilet to facilitate the supervision of sample provision.
- The waiting room must be immediately adjacent to the testing room and must contain:
  - o sufficient seating for eight people;
  - refrigerator;
  - o clothes-hanging facilities or lockers for four people (if possible);
  - o TV set with TV signal (if possible).
- Approximately 30 litres of bottled water must be provided in original, unopened and sealed bottles in the refrigerator in the waiting room. No other food or drinks should be made available to the players in the DCS.
- Smoking and alcohol are not permitted in the DCS.
- The DCO(s) may order security officers or stewards to ensure that no unauthorised persons enter the DCS.
- UEFA may impose additional requirements for the DCS in some competition rounds. Where this is the case, the clubs concerned will be notified accordingly and in due time.

## Football technologies

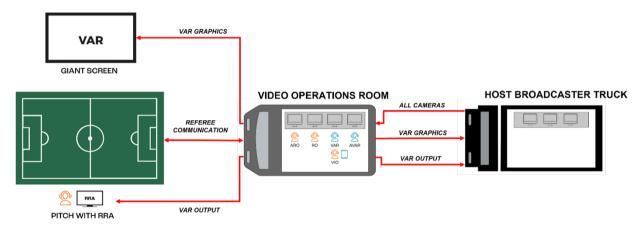
UEFA remains committed to implementing world-leading technologies with the aim of improving the game for all.

The following services are delivered in the UEFA Conference League:

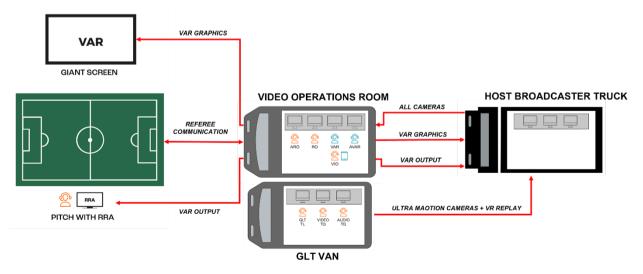


Goal-Line Technology (GLT)	Video Assistant Referee (VAR)	Electronic Performance and Tracking System (EPTS)	Coaching feed	Medical Video Review System (MVRS)
Club option	Yes	Yes	Yes	Yes

VAR is commonly operated by the UEFA supplier from a single vehicle in the broadcast compound. The vehicle will normally arrive on MD-2; access and adequate parking space in the broadcast compound must be available on that day. A local power supply 32A/3P CEE must be made available within 50m of the parking position. After the first match, the vehicle will normally arrive in the morning of MD-1.



If the GLT option is activated, multiple vehicles housing the separate technologies may be used. In case a multi vehicles solution is implemented, one team socket per vehicle is required. Specific power requirements will be shared at the start of the season.





#### **Goal Line Technology**

#### Overview

Goal-line technology (GLT) may be used in accordance with the <u>IFAB Laws of the Game</u> and the <u>FIFA Quality Programme for GLT Testing Manual</u> in venues with a certified GLT infrastructure installed either as part of a domestic contract or for UEFA club competitions, for the purpose of verifying whether a goal has been scored to support the referee's decision.

## **Implementation**

#### **Implementation**

Clubs that choose to host UEFA Conference League matches in venues with certified GLT infrastructure must operate the system at their own cost, use all appropriate templates and share all information sufficiently in advance to ensure proper communication with the host broadcaster. In addition, they must complete and submit a consent form to UEFA in order to validate its use.

If a club wishes to make use of said system, it must formally announce their intention to use GLT to UECLMatchOps@uefa.ch by five business days before the league phase draw or the relevant knock-out phase draw (knock-out phase play-offs or round of 16).

If a club is unable to implement GLT at its match(es) after having previously confirmed their intention to do so, they must officially notify UECLMatchOps@uefa.ch, FootballTech@uefa.ch and their opponent(s) no later than 14 days before the match in question.

Replays provided by the GLT supplier may also be shown on the giant screen, subject to the same principles as for normal replays (i.e. the replay must not show any controversial action in the build-up to the goal-line analysis). See <u>Scoreboards</u>, <u>giant screens and internal stadium TV channel</u> for further information.

#### Consent Form

The consent form is an agreement in which both teams involved in a specific match agree without any reservations to the use of goal-line technology. The home club must confirm the use of GLT at the match in question and that they have obtained the visiting club's consent by completing the UEFA Goal Line Technology online consent form. The form must be submitted using the online <u>Consent Form</u> no later than five business days before the League phase draw or the relevant knock-out stage draw (knockout round play-offs or round of 16).

#### Match preparation

Once UEFA has received the home club's intention to use GLT, the home club is responsible for:

- contacting the GLT supplier to arrange the match preparations;
- calibrating the system, including facilitating the calibration of the match ball into the GLT tracking software if a ball is to be used outside of the centralised UEFA Conference League;;
- facilitating the liaison between the GLT supplier and the relevant broadcasters;
- acting as the intermediary between the GLT supplier and the match officials (e.g. for handover of GLT devices, synchronisation of communication systems and final GLT test);



• providing the appropriate accreditation devices to GLT supplier staff to ensure they are able to access the relevant areas.

## Video assistant referee (VAR) system

#### Overview

UEFA requires the full support of clubs to ensure the implementation of VAR is successful.

UEFA is committed to applying the VAR protocol as defined in the IFAB Laws of the Game, which state:

- The referee may be assisted by a video assistant referee (VAR) only in the event of a "clear and obvious error" or "serious missed incident" in relation to the following:
  - a) Goal/no goal
  - b) Penalty/no penalty
  - c) Direct red card (not second yellow card/caution)
  - d) Mistaken identity (when the referee cautions or sends off the wrong player of the offending team)
- The assistance from the video assistant referee (VAR) will relate to using replay(s) of the incident. The referee will make the final decision, which may be based solely on the information from the VAR and/or the referee reviewing the replay footage directly ("on-field review").
- Except for a "serious missed incident" the referee (and where relevant other "on-field' match officials") must always make a decision (including a decision not to penalise a potential offence); this decision does not change unless it is a "clear and obvious error".

The VAR is aided by an assistant video assistant referee (AVAR).

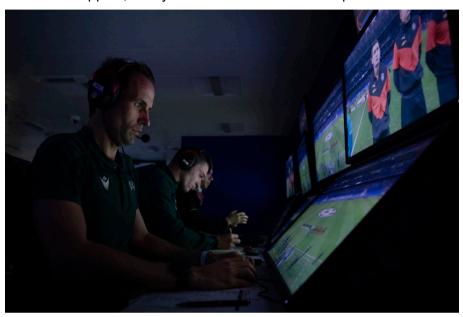
The technical infrastructure necessary to provide the VAR system links the broadcasters, the video operations room, the UEFA graphics supplier, the giant screens and the referee review area (RRA).

## Video operations room (VOR)

From this room, the VAR, AVAR and other support staff monitor the match. At selected matches, the VAR system may be operated remotely from the VOR at UEFA HQ in Nyon, Switzerland. In this case the VAR and AVAR will not be at the stadium, but the VAR supplier's technical equipment and staff will be.



If a venue has an existing VOR that is used for domestic competitions and operated by the UEFA VAR supplier, it may also be used for UEFA competitions.



#### Referee review area (RRA)

A referee review area equipped with a monitor will be installed at the venue for the referee to review footage of an incident indicated by the video assistant referee located in the video operations room. This RRA will be in a neutral, clearly marked, visible location outside the field of play; preferably located at the side of the pitch in front of the main stand near the 4th official position. The marked area must be large enough (at least 2 m2) for the referee to watch the monitor privately without any interference. No media or broadcast cameras or microphones are permitted within that area. The home club must provide power (2x Ceeform connection, 240V 16A) to the RRA position. In addition, one seat or stool should be supplied for the RRA technician.

A player, substitute, substituted player or team official who enters the RRA will be cautioned.



If a venue has an existing VAR infrastructure that is used for domestic competitions and operated by the UEFA VAR supplier, the existing technical set-up (power, fibre and monitor) may be used for UEFA competitions. If the existing infrastructure is not operated by UEFA

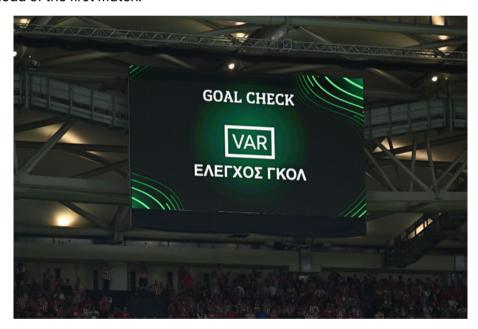


VAR supplier, a parallel VAR infrastructure will be implemented but with the RRA in the same place, if possible.

#### Giant screens

In order to keep the spectators informed of the VAR process, the giant screens or scoreboards will be used to share pre-set graphics explaining what the referee is reviewing. These graphics will be shown in the languages of the home and the visiting teams. Scripts will also be prepared for the public address system to explain the VAR process for visually impaired fans or if there are problems with the giant screens.

The dedicated feed for the giant screen will be available from the UEFA graphics supplier and it is the responsibility of the giant screen operator to switch to the appropriate feed when required. Detailed VAR guidelines for giant screen operations will be shared with the clubs ahead of the first match.



Note that no match footage of VAR incidents may be shown on giant screens.

# **Electronic Performance & Tracking System (EPTS)**

## Overview

The EPTS is a camera-based system that uses advanced image processing and player recognition techniques to instantly, accurately and reliably determine the movements of players, referees and the match ball.

The system is entirely non-invasive and does not require any changes or modifications to the pitch, match ball or playing attire.

The solution implemented does not necessitate a permanent installation. Instead, the supplier is required to install the following equipment in the Media Tribune on each MatchDay:



• 2x camera array tripods, each equipped with 2 x 6K tracking cameras;

1x equipment rack (dimensions: 600 mm x 600 mm), containing capture and processing servers.

## Camera positions

Camera tripods will be installed no more than 50m from the EPTS Technical Guarantee operating position. All camera arrays must have unobstructed views of the pitch and not be accessible to the general public in the stadium.



Each tripod must be allocated a dedicated space as follows:

- 1 m² for the tripod covering the left side of the pitch, positioned at least 10m from the centre line
- 1 m² for the tripod covering the right side of the pitch, also positioned at least 10m from the centre line

#### Power

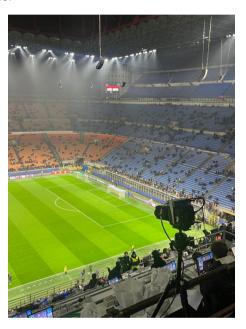
A minimum of two 16 A, 240 V power connections, supplied from a technical power source, must be made available to the UEFA EPTS provider within 3m of both the capture equipment and the operating position. These connections should be active from 12:00 (MD-1) until three hours after the final whistle.



## **Coaching feed**

The coaching feed service provides the clubs with access to tactical footage of all matches. An automated camera, usually positioned on the main camera gantry, provides a tactical view of all 20 players and the defending goalkeeper for club personnel to analyse during and after the match.

If clubs wish to access the live feed (IP feed) it will be presented on a RJ45 connector at the team analysts' desk. Clubs should arrange their own equipment to ingest the feed at the designated handover points.



## Medical video review system (MVRS)

MVRS will aid in the immediate assessment and diagnosis of injuries. Pitchside tablets will give clubs access to multi-angle replay technology for more accurate decision-making and faster treatment.

Clubs should appoint one person with medical knowledge to operate the system from the technical area. Each club is responsible for organising their own communication system to connect their MVRS operator and the team doctor.

If applicable, the MVRS supplier will brief each club on the day before their first match and provide dedicated technical support on each matchday.



#### Power

The home club is responsible for providing power (16A 240V) and space (approx. 700mm x 400mm) to the central distribution point (usually between benches, behind 4th official position).



# **Spectator facilities**

# Catering facilities

Catering facilities must be available in every sector, be accessible and remain open for as long as spectators have access to the sector.

Stadiums must have accessible catering facilities in sectors containing seats for disabled spectators and catering facilities should have priority lanes for disabled spectators leading to a lower counter providing more accessible facilities for disabled spectators.

Catering prices for visiting supporters must not exceed those for home supporters.

## Sanitary facilities

A sufficient number of permanent, clean and hygienic sanitary facilities must be available in every sector, accessible and distributed evenly throughout all sectors, with a minimum of 25% of sanitary facilities dedicated to female spectators. The sanitary facilities must operate for as long as spectators have access to the stadium. These areas must be bright, clean and hygienic and be kept in that condition throughout each matchday.

Sanitary facilities must be equipped with:

- toilets/urinals that flush;
- sinks with clean water;
- toilet paper;
- towels and/or hand dryers;
- filled soap dispensers firmly fixed in place.

Stadiums must be able to provide sanitary facilities for 80% of spectators being male, respecting the following minimum ratios:

- 1 seated toilet and 1 sink per 250 male spectators;
- 1 urinal per 125 male spectators.



At the same time, to allow for variations in demographics between matches, stadiums must be able to provide for at least 25% of spectators being female, respecting the following minimum ratios:

- 1 seated toilet and 1 sink per 120 female spectators in the home sectors:
- 1 seated toilet and 1 sink per 80 female spectators in the visiting sector.

Consideration should also be given to the accommodation of diverse genders.

In addition, stadiums must provide the following minimum ratio of permanent, clean, hygienic and fully accessible sanitary facilities for wheelchair users inside the stadium. They should be no more than 40m away from the wheelchair-user spaces, within the same sector, and be fully equipped in line with the UEFA Accessibility Guidelines.

- Minimum of 1 for up to 15 wheelchair users.
- An additional 1 for every 10 additional wheelchair users.

#### First-aid facilities

Fully equipped first-aid facilities that have been approved by the competent local authorities must be available in every sector, be accessible and remain in operation for as long as spectators have access to the sector. First-aid facilities in sectors equipped with facilities for disabled spectators must be accessible to all spectators.

The minimum requirements in terms of first-aid facilities for spectators are provided in the UEFA Minimum Medical Requirements for Spectators.

All first-aid facilities must be clearly indicated and adequately signposted.

## **Ticketing**

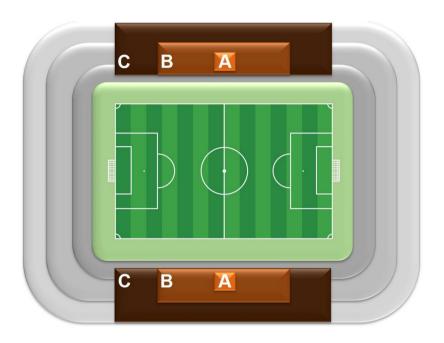
#### **UEFA** and **UECL** partners

The clubs must provide UEFA and the UECL partners with a certain number of tickets for every UECL match. These tickets are divided into two groups:

- 1. Tickets provided free of charge, i.e. complimentary tickets
- 2. Tickets that have to be paid for, i.e. purchase tickets

All UEFA's and UECL partners' complimentary and purchase tickets must provide an unobstructed view of the whole pitch.





- A: VIP seats (including visiting team)
- B: First-class complimentary and purchase (including visiting team First-class tickets)
- C: Second-class purchase

# **Complimentary Tickets**

The table below provides an overview of the complimentary ticket requirements for UEFA personnel who may be appointed to or attend UECL matches.

Person		Ticket requirements
UEFA delegate	1 VIP	With easy access to the competition area
UEFA doping control officer(s)*	2 VIP	Ideally at the end of a row or with easy access to their seats and the competition area
UEFA technical observer	1 VIP	If appointed
UEFA referee observer	1 VIP	
Referee liaison officer	1 Complimentary	In the direct vicinity of the referee observer
Referees' physiotherapist**	1 Complimentary	At the home club's discretion, with easy access to the competition area
UEFA safety and security officer	1 Complimentary	If appointed, with easy access to the UECL competition area
UEFA President, presidential delegate or UEFA General Secretary	1 VIP	If attending



Person	Ticket requirements		
UEFA VIP(s)***	five VIP	If requested	

- \* Doping controls are not conducted at all matches and doping control officers (DCOs) always arrive unannounced.
- \*\* The physiotherapist is independent of the clubs and organised by the host association.

\*\*\* At UEFA's request, the home club undertakes to seat up to five of UEFA's VIP ticket holders in the best possible positions next to the UEFA delegate or the top club executives (club president, CEO, etc.). Clubs must provide UEFA and UECL partners with the following additional tickets, free of charge, for their home matches in the different stages of the competition:

Area	League	Knockout	Round of	Quarter	Semi
	phase	play-offs	16	Finals	Finals
First-class Complimentary Tickets (with hospitality)	70	100	100	130	130

First-class complimentary tickets

- for a single cohesive block of seats; these seats must be the best available seats in the stadium
- located as close as possible, and with easy access to the relevant highest-level hospitality area as described in <u>Hospitality facilities</u>

If one cohesive block is not available due to the stadium structure, the home club has to offer the best possible solution to be approved by UEFA.

#### Purchase tickets

For all UECL matches, the UECL partners also have the option to purchase a certain number of first-class and second-class tickets.

Area	League phase	Knockout play-offs	Round of 16	Quarter Finals	Semi Finals
First class Purchase Tickets	64	80	80	108	108
Second class Purchase Tickets	42	66	66	108	108

Please note additional requirements under <u>Player mascots</u>.

The following principles must be observed in this regard:



- The first-class purchase tickets must be for seats between the 16m lines with a good view of the pitch and in one cohesive section.
- The second-class purchase tickets should be for seats along the touchline (i.e. not behind the goals) with a good view of the pitch and in one cohesive section.
- UEFA and UECL partners are given the first option to purchase tickets, at face value and at the same price charged to supporters (with no surcharge for advance sales).
- All purchase tickets and the relevant invoices must be sent to the UECL partners via courier (next-day delivery) by the provided deadlines.
- One invoice must be sent per UECL partner, including purchase order numbers if relevant. Addresses will be provided by UEFA by the dates specified in the club season planner. Payment must be made within 15 days of receipt of invoice.
- In case of outstanding payments from UECL partners the club should inform UEFA
   (<u>ComOpsTicketing@uefa.ch</u> and the UEFA VOBM and provide a copy of the respective invoice.

## Prices and procedures

Ticket prices may vary depending on the stage of the competition. Each club must inform UEFA of its ticket prices (including any VAT/service charges) by the dates listed below, by means of the TIME platform submission, with the prices indicated in the same currency indicated on the tickets and therefore also as reflected on the invoice. The club must define a single price per category for the UEFA quotas which cannot be modified after submission.

League phase	Knockout play-offs	Round of 16	Quarter-finals	Semi-finals
30 August 2025	30 January 2026	27 February 2026	20 March 2026	17 April 2026

# Dispatch of tickets and parking passes

All UEFA Conference League partners':

- complimentary and purchase tickets,
- hospitality passes (see <u>Hospitality facilities</u>),
- and parking passes (see Parking)

must be sent directly from the home club to the UECL partner.

If the option is available, all tickets and parking passes should be provided in electronic or print@home format UEFA will inform the home club of the UECL partners' address details and the number of tickets, hospitality passes and parking passes required by email.

If electronic format is not available, tickets and parking passes should be sent via courier (with a registered next-day-delivery courier at home club's own costs) by the dates specified in the table below.

Shipping deadlines for complimentary and purchase tickets to UECL partners			
MD1	19 September 2025		
MD2	10 October 2025		
MD3	24 October 2025		
MD4	14 November 2025		
MD5	28 November 2025		



MD6	5 December 2025
Knock-out phase play-offs	6 February 2026
Round of 16	5 March 2026
Quarter-finals	27 March 2026
Semi-finals	23 April 2026

Note: deadlines are subject to change

In addition, if not stated on the hospitality pass, the club must include with each pass a letter in both English and the local language that includes the following information about the hospitality area:

- Location
- Name
- Opening hours
- Dress code
- Any special requirements (age restriction, RSVP, etc.)

All shipping costs are to be borne by the home club.

## Visiting team delegation

For all matches, the participating teams must agree in advance on the number of tickets to be provided, together with the corresponding seat locations and ticket prices (where applicable), based on the following principles:

For any purchase tickets, in accordance with the UEFA Safety and Security Regulations,
the price of tickets for supporters of the visiting team must not exceed the price paid for
tickets of a comparable category that are sold to supporters of the home team. In line
with the competition regulations, this includes tickets sold to season ticket holders, to
persons who are members of the club, and/or sold as part of any promotion/promotional
package for tickets exclusively for UEFA competition matches.

In considering what is a comparable category the following guidance applies:

- Factors such as position of the sector in the stadium bowl, height above the pitch, viewing angle and physical seat quality can be considered when comparing categories.
- Factors such as access to parking, access to public transport, number of refreshment concessions, number/quality of sanitary facilities and proximity to home ultras cannot be considered when comparing categories.

Upon request, UEFA reserves the right to request the stadium maps showing all ticketing categories and designate an alternative comparable category based on an objective assessment of the above principles.

Visiting teams must, where relevant, sell their tickets by zone in order to facilitate the reallocation of unsold tickets.

Visiting teams that have requested an allocation of tickets for the whole or part of the segregated area may return any unused tickets to the home team without payment up to seven days prior to the match. After this deadline, the visiting team must pay for the whole allocation, irrespective of whether all the tickets have been sold.

The home team may reallocate tickets returned or not requested by the visiting team provided that all safety and security measures (as mentioned in the *UEFA Safety and* 



Security Regulations) are respected and that such tickets are not reallocated to supporters of the visiting club.

All visiting team ticket allocations and ticketing arrangements, except those related to the ticket price cap for visiting supporter tickets, may be altered by written agreement between the participating teams. Any reduction in the standard ticket allocation should, however, only be agreed to if there is a specific lack of demand from the supporters of the visiting team for the match in question.

Arrangements for payment for all purchase tickets (and the return of any unsold tickets) must be made in writing before any tickets are allocated. Where the local currencies of the two participating teams are different, these arrangements must include the currency of payment and exchange rate.

# Additional seats for accredited team delegation staff

The home team must provide the away team with 7 seats in the stand for appropriately accredited team delegation staff.

These seats must be sufficiently stewarded and provide access to the competition area before the match, during half-time and after the match only. Indeed, during play, even if appropriately accredited, team delegation staff are not allowed to move between the stands and pitchside competition area.

#### VIP tickets

The home club must reserve 20 complimentary VIP seats for the visiting club's representatives and the same number of invitations to the VIP hospitality area.

## Top-category tickets

Visiting teams are entitled to receive 200 top-category tickets for their premium supporters, sponsors, etc., but they are not obliged to take the full allocation; fifty of these tickets must be provided on a complimentary basis, and the rest are to be made available for purchase.

- a) In this regard
  - o for all matches played on a home-away basis (i.e. for qualifying phase, play-off and knockout phase matches), the ticket price of the purchase allocation is set for both matches at the higher price charged between the two clubs (which must be set subject to the provisions of Paragraph 20.01 of the UEFA Safety and Security Regulations):
  - o for matches of the league phase, the ticket price of the purchase allocation must be set in line with the provisions of Paragraph 20.01 of the UEFA Safety and Security Regulations.
- b) Unused complimentary tickets must be returned no later than seven days before the match in question. The visiting club may be charged for any tickets not returned by this deadline that remain unused, with the price determined in accordance with the paragraph above.

These tickets are to be located in the next highest category of seats after those providing access to the home team's VIP area. They must be located in a single block, with appropriate stewarding and segregation.

Top-category tickets must fulfil the following conditions:

a) Located on the same side of the stadium as the visiting team's VIP seats (as referred to above).



- b) Located between the two 16m lines, and
- c) Located approximately midway up the stands.

## 5% Visiting team allocation

Home club must make at least 5% of the UEFA spectator capacity available to visiting supporters in line with the provisions of Article 17 of the UEFA Stadium Infrastructure Regulations and Article 19 of the UEFA Safety and Security Regulations. Notabene:

- The visiting team allocation must be in a dedicated sector of the stadium. This sector of
  the stadium must be capable of being segregated from other sectors and provide
  unobstructed lines of sight of the field of play. The location of away supporters within
  this sector must be agreed in advance by police and public authorities
  - Even if the segregated area of the stadium for visiting supporters constitutes more than 5% of the UEFA spectator capacity, all places in the segregated area must be made available to the visiting club.
  - All related services and facilities (e.g. sanitary, catering and first aid) must be available and in operation for as long as these spectators have access to the stadium.
  - o Spectator areas must provide unobstructed lines of sight of the field of play.

When it comes to ticket prices, unless there is a clear physical separation between different sectors (e.g. upper and lower tier) in the 5% allocation reserved for visiting team supporters, the price of all these tickets should be the same. In no case shall the price of those tickets for visiting supporters exceed €20.

#### Disabled supporters/ Wheelchair users

Stadiums must have dedicated facilities and fully accessible access, entry and exit routes, drop-off points, parking, walkways, ticket booths, seats and facilities for disabled spectators and their companions.

All accessible seats must offer an unobstructed view of the field of play and be clearly numbered. In addition, all wheelchair spaces must be marked with the international disability sign on the floor and next to a fixed seat for a companion or personal assistant. Guidance can be found in the UEFA Accessibility Guidelines.

Stadiums must be equipped with spaces dedicated to wheelchair users:

The recommended proportion of wheelchair-user spaces for home supporters is 0.5% of the UEFA spectator capacity reserved for home supporters, and the minimum requirement is 0.1%.

The minimum requirement for visiting supporters is as stipulated in the table below:

UEFA Spectator Capacity	Wheelchair spaces required for visiting supporters	
• up to 200	2	
• 201-1500	4	
• 1501-4,500	6	
• 4,501-8,000	8	



UEFA Spectator Capacity	Wheelchair spaces required for visiting supporters		
• 8,001-20,000	10		
• 20,001-30,000	12		
• 30,001-40,000	15		
• 40,001 and above	16		

Disabled supporters should be allowed to sit with their fellow supporters. If it is not possible to seat visiting wheelchair users in the visiting sector, a safe and secure alternative must be provided.

# **Hospitality facilities**

Below is an overview of the numbers of guests that require hospitality:

	League Phase	Knockout play-offs	Round of 16	Quarter-finals and semi-finals
UEFA and UECL partners	70	100	100	130
Visiting club	20	20	20	20

Hospitality passes must be dispatched along with the UEFA and UECL partners' tickets (see <u>Ticketing</u>).

Note that UEFA and UECL partners must be given the same services and facilities as the home club's VIP hospitality guests. If a club offers its VIP guests optional food and/or beverages for a fee, the club must provide these services to UEFA and UECL partners free of charge.

If the club offers a specific type of service to its guests (e.g. seated dinner), UEFA guests should benefit from the same service, free of charge.

If the club's VIP hospitality is closed after final whistle but another hospitality area is open, UEFA guests should have access to this hospitality area instead, free of charge.



## League and knockout phases



For every UEFA Conference League match, from the league phase onwards, the home club must provide, free of charge, a dedicated space for use by UEFA and UECL partners within their VIP hospitality area (not the boardroom or directors box).

If, due to space constraints, the club is not able to accommodate UEFA and UECL partners within their VIP hospitality, an alternative solution must be found at the club's expense; subject to UEFA approval. The alternative should be of a standard comparable to the highest standard in the stadium in terms of location (including ease of access to seats), staffing, decoration, furnishing, equipment and catering.

## UEFA Conference League branding in the club VIP hospitality area

UEFA and the UECL partners reserve the right to display UECL branding and UECL partner branding. Clubs are obliged to offer and/or serve UECL sponsors' products and/or services in the club VIP hospitality area (and/or any alternative hospitality area provided by the club).



## **Sponsor facilities**

#### Promotional areas in and around the stadium

Clubs must provide the UECL sponsors with a designated area and certain facilities free of charge in conjunction with their exclusive event sponsorship and/or product supply rights. Such space and facilities must also be made available to UECL licensees on request.



In particular, if requested, clubs must provide space for promotions by UECL sponsors as follows:

- For the league phase until the round of 16, the promotional area should be at least 300m², together with power and related facilities, for promotional activities by UEFA and/or UECL sponsors.
- From the quarter-finals onwards, the clubs must, upon request, also provide a second area of at least 300m<sup>2</sup>.
- The promotional areas must be inside or in the direct vicinity of the stadium, within the area controlled by the club, to reach a maximum number of fans. The areas should be available from MD-1 until MD+1.
- The areas provided must be in a suitable condition to enable UECL sponsors and licensees to carry out their promotions.
- Any work required to make the areas suitable for carrying out such promotions is to be completed at the club's expense.
- The club must provide the necessary security for the promotional areas and may not charge any fees for providing these area(s) or the right to conduct promotional activities in or around the stadium.
- If there is no adequate promotional area in the area controlled by the club, the club is required to secure permission from the relevant authorities to obtain space for such promotions in areas controlled by these authorities. The club is also responsible for taking reasonable steps to ensure that such areas are suitable for carrying out the relevant promotions.
- If there is a permanent power supply available within the designated areas, the club should provide access to the UECL sponsors and licensees free of charge.



- In addition, clubs may be required to provide storage facilities for UECL sponsors' and licensees' promotional materials.
- Such spaces may be used by UECL sponsors and licensees to sell merchandise. If local laws require authorisation for this, the club must assist the UECL sponsors and licensees in this regard.

UECL sponsors and UECL licensees are required to confirm their promotional activations to UEFA on MD-10. The home club will then be informed whether the designated areas will be required and if so, what kind of installations will be used. However, the clubs will have to inform UEFA during the site visits if a different deadline applies.

#### **Broadcaster facilities**

## Space, facility and construction requirements

The location of dedicated areas, access routes and facilities for UECL broadcasters will be discussed and agreed by the home club, UEFA and the UECL broadcasters during the season preparation meeting or subsequent site visit(s) UEFA's decisions are final.

# Space and facility requirements

The home club must provide space and existing infrastructure for the installation of broadcast facilities. This may require the removal of seats, even if this reduces ticket sales.



#### Construction requirements

If the required facilities do not already exist, the home club will be required to construct camera positions, TV studios (indoor and pitchview), commentary positions, interview positions and cable route infrastructure at its own expense.



The arrangements for the construction of pitch-view studios or pitch-view platforms are contained in <u>Broadcast studios and platforms</u>.



## Camera positions overview

To guarantee a consistently high standard of broadcast coverage across all UECL matches, a minimum number of camera positions must be available at each stadium for use by the host broadcaster and visiting UECL broadcasters that wish to supplement their coverage.

The home club must ensure that the camera positions described below can be accommodated, unless they present any safety or security risks to players, referees or the public. Where required, security must be provided by the home club for these camera positions, all of which must offer an unobstructed view when facing towards the pitch. All cameras must be used in accordance with local health and safety regulations.

All camera positions and activities are subject to UEFA's approval.

Some broadcasters will have higher production requirements than others, but all the positions specified in the *Regulations of the UEFA Conference League* must be made available. If facilities are not specified in the regulations but the match profile or other circumstances justify the need for them, the home club is requested to use its best effort to provide them.

Broadcasters are requested to indicate the potential maximum requirements for camera positions and other broadcast facilities as described in this chapter at the time of the season preparation meeting or subsequent site visit(s). Unilateral broadcast facilities must be kept available by the club until the Friday of the week before the matchweek, when all broadcaster production plans will be confirmed by UEFA.

All cameras may be equipped with microphones.

If the existing stadium infrastructure requires specific TV camera adaptors/mounts, then the home club should provide this equipment to broadcasters free of charge.



# Camera position and platform guidelines

- All platform constructions and locations must be installed in accordance with Article 33
  of the UEFA Stadium Infrastructure Regulations and comply with the health and safety
  regulations of the country in which they are being installed.
- The base of each platform must be solid, non-vibrating and covered with a smooth yet non-slip surface.
- Safe and stable access must be provided to every platform.
- Every camera position must provide a clear, unobstructed view of the whole pitch.
- No person should be allowed to stand or cross in front of the view of a camera, including photographers, event staff, security staff and spectators.
- To avoid any potential view obstructions, a minimum clearance of 2.6m is required from the lens height to the base of the seats in the first row of seating in front of these positions. This rule may also be applied to the seats either side of the platform.
- Platforms must offer protection on all sides by means of a kickboard that is at least 75mm high
- If the camera position obstructs the view of spectators (typically behind or to the side of the camera, for example at pitch level), such seats must be identified and either not sold or sold as seats with reduced visibility.

#### On-field cameras

- UEFA-approved cameras (e.g. Steadicams and handheld cameras) can be used on the field of play, in accordance with any guidelines provided by UEFA and respecting any applicable predefined positions, for player close-ups and to cover UEFA-approved activities at the following times:
  - o On MD-1;
  - o During the pre-match period and post-match periods
  - At half-time;
  - o Before extra time;
  - o Before and during penalty shoot-outs.



# Camera position specifications

The following diagram features the camera positions that may be required for match coverage by UECL broadcasters. Where the stadium infrastructure permits, the home club must ensure that these camera positions can be accommodated at its stadium.



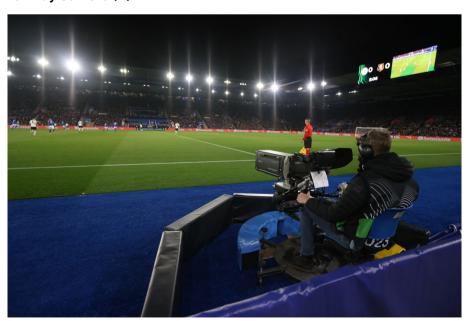


# Main cameras (A1, A2, A3)



Main cameras must be positioned exactly in line with the halfway line, covered and facing away from the setting sun. They must be positioned at a height above the pitch that guarantees an optimum and unobstructed view of the entire field of play and its immediate vicinity and, in principle, when focusing on the centre spot on the pitch, be at an angle of 12 to 15-degrees relative to the horizontal plane. Positions must be provided for at least three cameras on a platform at least 6m in length and 2 m in depth for the play-offs and the league phase, and for at least four cameras on a platform at least eight metres in length for the knockout phase.

## Pitchside halfway camera (B)





A fixed camera must be positioned on the halfway line at pitch level for close-up shots of players. It must be on the same side of the pitch as the main cameras, near the touchline and at a minimum distance of three metres from the playing field. If this camera is positioned between the team benches, at a distance of three metres from each team bench, a solution must be found to ensure an unimpeded view of the field of play and the team benches for the fourth official as well as a clear view of the field of play for key club personnel seated on the team benches (e.g. the head coach and assistant coaches).

## 16m cameras (C1, C2)



Two cameras installed in the main stand exactly on the 16m lines, at the same level as or higher than the main camera platform.



## Low behind-goal cameras (D)



Cabled cameras and non-cabled cameras of audiovisual rights holders are positioned in the two areas made available behind each goal, one on the side closest to the main camera and one on the far side of the goal. Each area must be at least ten metres long by two metres wide and must run from the 5m line towards the corner flag, taking into account the usable space available.

# Beauty-shot camera (E)



A fixed camera mounted high in the stadium to give a panoramic static shot of the whole arena.



## Bench cameras (F)



Up to two portable cameras, located outside the technical areas and in fixed positions unless agreed otherwise, may be installed to film the team benches. Bench cameras may not use microphones to pick up sound from the technical area and must be at a minimum distance of three metres from both the playing field and each team bench (including any additional seats behind or to the side) reserved for substitutes and team officials selected on the match sheet. A solution must be found to enable a clear view of the field of play for key club personnel seated on the team benches (e.g. the head coach and assistant coaches).

## High behind-goal cameras (G1, G2)





One camera is installed in the stands behind each goal, in principle aligned with the centre of the pitch and high enough to view the penalty spot over the crossbar.

# Reverse-angle cameras (H1, H2, H3, H4, H5, H6, H7)



	Number of cameras	Comment
In the stand, central position* (H1, H2)	2	Mandatory
Pitchside, central position (H3, H4, H5)	up to 3	Mandatory
Pitchside, towards the corners (H6, H7)	2	If available at venue

 $<sup>^*</sup>$ The camera positions inside the stand should ideally be no higher than the main camera platform..

## Corner cameras (H8,H9)

Upon request, space must be made available for one camera in each corner on the opposite side of the stadium to the main camera, located in the stands approximately five metres above the pitch.



## Mini-cameras (J1, J2)



A mini-camera may be placed as follows behind the goal (never attached to the net or the post or crossbar):

- Attached to the poles that support the net or the cable connecting the back of the net to
  the vertical stanchions directly behind the goals (The camera lens may film through the
  net but should not be attached to the net, nor may it move or pull the net in any way.)
- Free-standing on a camera tripod or other appropriate secure camera mount, located behind the goal (i.e. not to the side of the goal), always beyond the stretch limit of the net
- At pitch level

Cameras located behind the goal must be positioned according to the 'stretch test', i.e. further than the maximum possible stretch limit of the goal net, so that a ball or player hitting the back of the net cannot come into contact with the camera system. This also applies to any tripod, camera mount, supports/weights and other materials located behind the goal net. However, it does not apply to cameras mounted on poles that support the net, or the cables connecting the back of the net to the vertical stanchions.

Mini-cameras must not present any danger to the players. In particular, a player who runs into the net must not be able to make contact with the camera.

If a mini-camera has been knocked out of position by a ball during the match, it can only be quickly readjusted, provided that the match has been interrupted (e.g. after a goal or for a VAR review, cooling break, etc.). The VOBM must be asked beforehand when it is the right moment for the camera to be adjusted.



## Tunnel camera (K)



Cameras pre-approved by UEFA can film the following activities in the area between the field of play and the dressing-room area:

- Team arrivals as far as the dressing room;
- Players in the tunnel just before entering the field for the pre-match warm-up and before the start of the first and second halves;
- Players returning from the field after the pre-match warm-up, at the end of the first half and at the end of the match.

# Crane cameras (L1, L2, L3, L4)





These are permitted behind the goal if there is sufficient space and they do not cause security or safety issues for players, spectators or anyone else operating in this area.

Crane/jib/pole cameras may be used under the following conditions:

## Manned systems (L1, L2)

The base of a manned camera must be positioned behind the LED/advertising boards at all times. However, the arm of the camera mount and the camera itself may operate beyond the LED/advertising boards as explained below:

- When the ball is in play in the half of the camera:
  - the camera, when operating at a height lower than the top of the goal net, may not move any closer than the stretch test distance;
  - o the camera, when operating at a height above the top of the cross bar, may move to the back of the net (but not touch the net or pass the back limit of the goal net);
  - o the crane/jib must remain stationary during any penalty kicks (in one of the two positions defined above).
- When the ball is in the other half of the pitch:
  - the camera may move as required but may not touch the net and may not move past the level of the crossbar/goalposts.

## Remote system (L2, L3)



- A remote camera system may operate in front of the LED/advertising boards, subject to UEFA's approval. The operator position must be placed behind the LED/advertising boards.
- The complete camera installation must complete the stretch test from the net and the entire system must be contained behind the goal, between the posts (the width of the goal).
- The camera base must have sufficient protective padding.
- The camera lens may film through the net but should not be attached to the net, nor may it move or pull the net in any way.



- A player who runs/falls into the back of a goal net must not be endangered.
- The camera lens must be able to recoil and the pole system swing away if hit (e.g. by a player) and the pole should be able to back out quickly and safely when needed.
- The camera must remain stationary during any penalty kicks or attacking set pieces.

## 6m cameras (M1, M2)



Two cameras located on the same side as the main camera facing the 6m line, at an approximate height of 5m above the pitch.

## Rail cameras (N1, N2, N3)



Rail cameras are permitted as follows, subject to final approval by UEFA:

• On the near side (same as main cameras): one camera on rails along each side of the near touchline, provided it is either remotely controlled or operated by a seated



cameraman. The rails must be a minimum of 4m from the touchline, unless special permission is granted by UEFA. Sufficient space must be left for players to warm up and for the assistant referee to carry out their job.

- On the far side (opposite the main cameras): one camera on rails behind the advertising boards. It can run from one 16m line to the other, provided that it does not obstruct the view of spectators or cause any safety or security risks.
- Behind the goal: one remote-controlled camera fixed behind each goal between the
  goalposts. The rail upon which the camera system is mounted, and the camera system
  itself, cannot extend past the goalposts, although the protective casing at each end of
  the rail may do so. Sufficient space must be left between the goal net and the rail for
  players to pass and both ends of the rail need to be protected.

#### Steadicams (O1, O2)



Host broadcasters may use up to two Steadicams for match coverage, unless otherwise agreed by UEFA, each covering half of the pitch and located on the same side as the main camera. These cameras can operate in a zone extending along the touchline as far as the technical area, and along part of the goal line. Please refer to the above "On-field cameras" section for usage of Steadicams on the pitch.

The Steadicams must be operated at a respectful distance at all times and to avoid creating any obstruction or interference.

Steadicams should preferably be radio frequency cameras. If not, cabled cameras can be used, as long as cable assistants manage the cables.

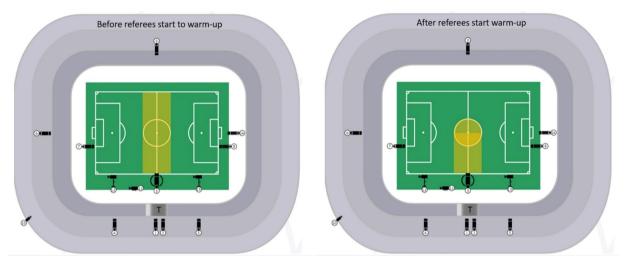
If a wireless Steadicam is used and needs to cross in front of the technical area to get to the referee review area during a VAR review, it should immediately return to its match position once the referee returns to the pitch.

#### Pre-match:

• If agreed in advance, the host broadcaster may be permitted to use Steadicams around the whole perimeter of the pitch for a short period of time during the pre-match warm-up.

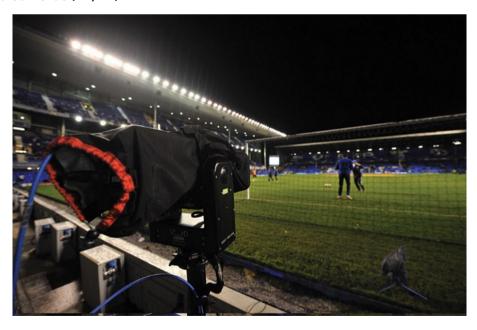


- For warm-ups, the Steadicam operating area would be the imaginary corridor, which is limited to the width of the centre circle. This area may be accessible for a maximum of 10 minutes during the player warm-ups, ideally close to the start of the warm-up.
  - o The referees warm-up area will not be accessible while the referees are warming up.



 Up to two steadicams may be used on the pitch after the coin toss until 20 seconds before kick-off, to cover key players of each team and/or the team huddle (from the outside).

#### Hot-head cameras (P1, P2)



A hot-head camera may be used behind the goal, in front of the advertising boards, provided the camera position does not obstruct the advertising boards or cause any danger to the players.

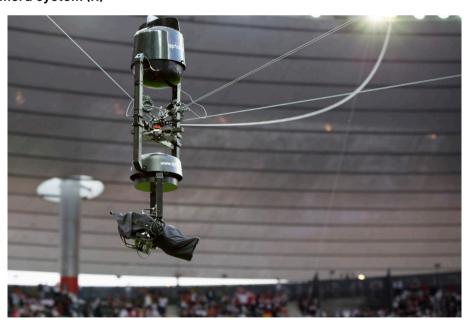


# 20m cameras (Q1, Q2)



Two fixed pitchside cameras are installed on the same side as the main camera facing each of the imaginary 20m lines, at a minimum distance of three metres from the playing field. A solution must be found to enable a clear view of the field of play for key club personnel seated on the team benches (e.g. the head coach and assistant coaches).

# Aerial camera system (R)



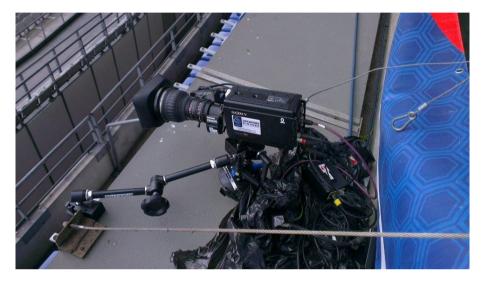
Aerial camera systems, which operate above the pitch, may be used at a UECL broadcaster's request, subject to the following:

 Compliance with local safety and security regulations (i.e. approval by the relevant authorities);



- Aerial camera systems operating above the pitch may be used. Such cameras must operate at a minimum height, defined in advance by UEFA;
- Compliance with all other UEFA instructions regarding camera use.

# Goal-line cameras (S1, S2)



Cameras located in the stand or roof (generally unmanned and mounted), directly in line with each goal line. This position is an optional one, if space permits.

#### **Drone cameras**

Subject to approval from the relevant authorities, broadcasters are allowed to use drones within a controlled area (i.e. above the broadcast compound). Where operated outside the stadium perimeter, broadcasters are solely responsible for obtaining the necessary local or national permits and permissions.

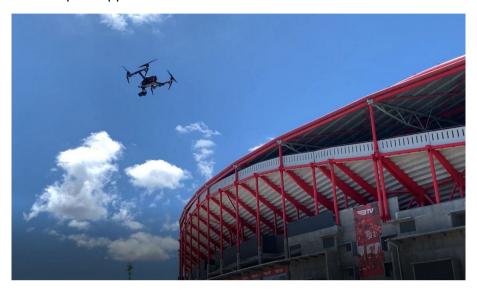
In principle, the use of drones is not permitted on matchday within or above the stadium bowl, or above any arrival areas (spectators, teams, VVIP/VIP or other). Requests to use drones within or above the stadium bowl on non-matchdays and when there are no people in the stadium must be communicated to the UEFA Venue Team in good time ahead of the implementation.

Broadcast partners are entirely responsible for obtaining and complying with all local and national laws and regulations relating to the use of drones.

Broadcasters wishing to use drones must submit an approval request to UEFA well in advance.



Broadcasters will need to provide technical specifications, pictures and footage from such drone cameras for prior approval.



# New technologies

As a result of technological advances, new camera equipment may be developed which may require new positions in stadiums. Subject to both the availability of space and safety and security considerations, such camera positions may be approved by UEFA on a case-by-case basis in consultation with the broadcasters and clubs involved.

This also applies to technological advances such as 8K, high-definition range (HDR) technology or 360° virtual reality (VR 360°). UEFA will prioritise standard UHD-SDR (standard definition range) productions, but if UEFA or host broadcasters wish to produce in 8K, UHD-HDR or VR 360°, efforts will be made to try to secure the necessary additional space at venues for these cameras and facilities subject to the same rules and principles that apply to standard HD production cameras.

#### ENG and bonded mobile cameras

At matches where broadcast and media positions located behind the goals are oversubscribed, UEFA may allocate additional positions for photographers and ENG/bonded camera crews on the reverse touchline behind the LED boards (the exact set-up will depend on the configuration of each venue). Such implementation is subject to the home club's approval and dependent on it not obstructing anyone's view or causing any other kind of disturbance.



#### **Commentary positions**

The number of commentary positions required by UECL broadcasters varies according to the popularity of the match. Clubs must make sufficient space available for up to 10 commentary positions at league phase matches, 20 positions at knock-out phase play-offs and round of 16 matches, and up to 30 positions at quarter and semi-final matches.

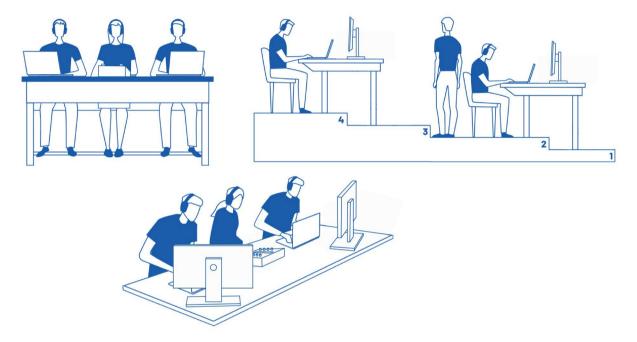


- Commentary positions must always be located on the same side as the main camera platform and must provide an uninterrupted view of the entire playing area.
- The middle of the commentary area should be on the halfway line, and all positions must be located between the 16m lines.
- Access to the commentary positions must be secure and separated from the spectators.
   It is the home club's responsibility to ensure that the area is completely closed off to the public.
- At least four commentary positions must be of a suitable size and layout for a camera and/or backdrop to be placed either in front of or behind the commentators, for use in commentator presentations.
- The commentary positions must be easily accessible from the media working area, the press conference room and the mixed zone.
- Match commentators must be able to access the media hospitality area.
- Commentary positions should be under cover, but outside in the stand to capture the stadium atmosphere.
- All the seats and equipment in the commentary positions must be easily accessible to technical personnel during the match without disturbing the commentators.
- Each commentary position must have room for three seats and must be equipped with the necessary power (at least two household or Schuko plugs per commentary position), lighting and phone, ISDN/AOIP (or ISDN if still available) and ADSL connections.
- Sufficient lighting must be provided, either through normal stadium lighting or table lamps.
- The home club is also requested to provide cabled internet connections as well as access to a media Wi-Fi network at the commentary positions.



#### Construction

The home club must provide the space for commentary positions and construct extra positions as required. If extra positions are needed, it is recommended that the following principles be used for the construction of each:



- There must be sufficient space for three commentators per position (minimum width of 180cm).
- Tables must be approximately 75cm high and preferably 50cm deep.
- There must be access from each side and space behind the seats for other commentators to move into their positions.
- Sufficient space must be provided on the table for at least two monitors, a commentary unit, laptops, a phone and papers.
- Ideally, it should be possible to recess the TV monitors into the table and provide chairs at the appropriate height to enable commentators to see the entire pitch and the monitor at the same time.

In a normal stand, a commentary position would occupy a space equivalent to that of six seats (three for the desk and three for the seats).

Broadcasters may use a mini-camera or a handheld camera for in-vision presentations (facing either the pitch or the tribune) before the match, during half-time and at full time. Upon request, suitable positions for these in-vision presentations need to be made available by the home club. They will be identified during the the season preparation meeting or subsequent site visit(s) and are subject to UEFA approval.

#### Pitch reporter positions

The home club must provide pitch reporter positions for a limited number of UECL broadcasters. These will be subject to UEFA's approval. Club staff and players may not communicate with pitch reporters during the match or look at their TV monitors.



Generally, one position for the host broadcaster and one for the main visiting broadcaster will be required, each with a clear view of the team benches. However, it is at UEFA's discretion which broadcaster will be located in these positions.

These two pitch reporter positions should each have space for two people (one reporter and one technical assistant) and must be positioned outside the technical area, in a position approved by UEFA.

Additional positions may be required behind each goal for other UECL broadcasters. These pitch reporter positions must offer space for one reporter.

## **Broadcast studios and platforms**

The home club must provide the following facilities at the request of UECL broadcasters:

 One enclosed, individual indoor studio measuring at least 5m x 5m x 2.3m. The studio should be close to the dressing rooms and allow easy access for coach and player interviews. If suitable space does not exist within the stadium, home clubs must provide an alternative solution (e.g. a portable building outside the stadium as near as possible to the dressing rooms).



- One pitch-view studio (at least 5m x 5m x 2.3m of open and usable space) with an unrestricted view of the field of play (e.g. executive box). If a suitable facility does not exist within the stadium, the home club must provide space for a studio to be constructed, which may entail the removal or non-sale of seats. Any seats lost (including any seat loss required to ensure that the view from the pitch-view studio is not obstructed) and all safety-related approval and security measures are the responsibility of the home club. However, the UECL broadcasters concerned will carry out and pay for the construction of the studio.
- Only if the position already exists in the stadium, a second pitch-view studio (at least 5m x 5m x 2.3m of open and usable space) with an unrestricted view of the field of play or a presentation platform (at least 3m x 2m of secured and usable space) with an unrestricted view of the field of play. If a second position with a view of the pitch does not exist in the stadium, its construction will only be requested if this does not entail any



additional loss of seats for the club. UEFA may instead request a presentation platform among the commentary positions, should the full allocation not be required for a given match.

• One extra studio or presentation platform for the knockout phase.



Technical power and lighting must be provided free of charge by the home club, with technical equipment and studio lighting provided by the UECL broadcasters (see <u>Power and lighting</u>).



#### Interview areas

#### Flash interview positions

This area must have space for at least five flash interview positions for the league phase and at least eight flash interview positions for the knock-out phase.



- Each position must measure 3m x 4m.
- The home club must meet/provide the power requirements set out in <u>Power and lighting</u>.

Host broadcasters must provide the necessary lighting and equipment.

#### Super-flash interview positions

The home club must provide space for two areas for super-flash interview position(s), either on the pitch or between the pitch and the tunnel entrance, which must be kept safe for all users of the space.

# Pitch presentation positions

Interviews can also take place in pitch presentation positions during pre-match, half-time and post-match as set out in <u>Pitchside presentation areas</u>.

#### VIP interview positions

The home club should provide space for a fixed camera for interviews at the entrance to the VIP area, as long as sufficient space is available and it does not disturb the access and exit of VIP guests.



# Pitchside presentation areas

Up to two areas for pitchside presentations, one on either side of the team benches, must be made available to UECL broadcasters.



- Each area must measure 15m x 3m and must be available for pre-match, half-time, and post-match presentations. Additional areas for pitchside presentations maybe required for busy matches and their exact location and availability must be agreed between the club and the UEFA venue team.
- The home club must meet the power requirements set out in <u>Power and lighting</u>.
- As a rule, these positions must be outside the field of play to avoid treading on and damaging the grass. If the position must be on the grass (in any case, outside the field of play) the broadcaster, in cooperation with the home club, must arrange an appropriate solution to protect that area.
- These areas must be safe for UECL broadcasters' staff and guests and must allow for the use of a desk and lighting.



#### **Broadcast compound**

The home club must provide a clear, solid and even parking area (known as the broadcast compound) for UECL broadcasters' production vehicles – including outside broadcast (OB) vans, tender trucks, generators, satellite uplink vehicles, graphics vans and any other technical and support vehicles that may be required. The security of the broadcast compound is of paramount importance and is the responsibility of the home club.



The broadcast compound is for the exclusive use of UECL broadcasters. Other media staff are not permitted to park vehicles in this area.

At least 1,000m<sup>2</sup> of usable space is required for the league phase and at least 2,000m<sup>2</sup> for the knock-out phase(some matches with high media interest may require more than these minimum amounts, in which case clubs are asked to provide their full support so that any additional needs can be met).

### The broadcast compound must:

- be as close as possible to the stadium, ideally on the same side as the main cameras;
- be available from 09:00 on MD-2 until 12:00 on MD+1;
- have 24-hour security staff from the arrival of the first truck to the departure of the last truck;
- be fully secured using high fences (at least 2m high);
- be equipped with existing power and backup facilities, provided free of charge by the home club:
- be equipped with telecommunications infrastructure, at the home club's expense, to enable local telecommunications companies to install telecommunication lines;
- have a surface and layout suitable for any OB vehicles (e.g. a concrete surface) and sufficient drainage in case of rain;
- be lit to 100 lux (Ev) to enable UECL broadcasters to work at night;
- include sufficient infrastructure such as rubbish bins and toilets, to be made available by the home club.

Clubs must make available and bear the rental cost of up to four internet lines in the OB van area for use by UEFA's graphics supplier, GLT supplier (if applicable), VAR system (if applicable) and transmission distribution supplier as of the day before matchday (see Internet, telephone and radio frequencies).



# Uplink area

If the broadcast compound has an obstructed view of the southern horizon, an additional area may be required nearby for satellite uplink vehicles. Any such area must be no more than 50m away from the centre of the broadcast compound.



# Host broadcaster office

Upon request by UEFA, clubs should provide a suitable room within the stadium for broadcast use and to store related equipment. The room must be located as close to the broadcast compound as possible and must meet the specific requirements, including those relating to power and connectivity, defined by UEFA.

# **Optical Fibre Connection**

Clubs should, in principle, make efforts to ensure that stadiums are connected by optical fibres to a provider point of presence (PoP) with sufficient bandwidth and redundancy (as defined by UEFA) to facilitate broadcast operations, unless otherwise agreed by UEFA in exceptional circumstances.



# Cabling

Home clubs must provide or construct the necessary cabling infrastructure (cable routes, cable bridges, trenches, etc.) to enable UECL broadcasters and third-party UEFA service providers to install all broadcaster cables safely and securely. Moreover, access to any existing pre-cabled systems in stadiums must be free of charge for all UECL broadcasters where requested.



In general, the following guidelines must be met when cabling at venues:

- Cables must not cause any obstruction or be a safety hazard to players, officials or the public.
- Measures must be taken to ensure that cables are as unobtrusive as possible within the stadium and the area surrounding the pitch.
- Where necessary, cable bridges, cable covers, cable hooks, stadium dressing and other means must be used to make cables safe and secure.

# **Power and lighting**

In addition to the existing power and backup power required, home clubs must provide the following power and lighting to UECL broadcasters free of charge.

#### Power

Technical power must be provided by the home club to the following positions as per the table below:

Position	Unit	Power	Connector	Type
Indoor studio	per studio	12kW	32A CEE	380V/3 phase
Pitch-view studio	per studio	12kW	32A CEE	380V/3 phase
Tribune presentation position	per position	12kW	32A CEE	380V/3 phase
Flash interview position	per position	2kW	16A CEE	230V/1 phase



Position	Unit	Power	Connector	Type
VIP interview position	per position	2kW	16A CEE	230V/1 phase
Pitch presentation position	per position	2kW	16A CEE	230V/1 phase
Commentary position	per position	at least two 230V household or Schuko plugs		

Additional power may be requested for temporary TV lighting installations:				
Flash interview position	per 5 positions	12kW	32A CEE	380V/3 phase
Pitch presentation position	per position	2kW	16A CEE	230V/1 phase

# Lighting

Working lights must be provided to all UECL broadcaster areas, including lighting allowing work to be conducted in and around the stadium before and after the match.

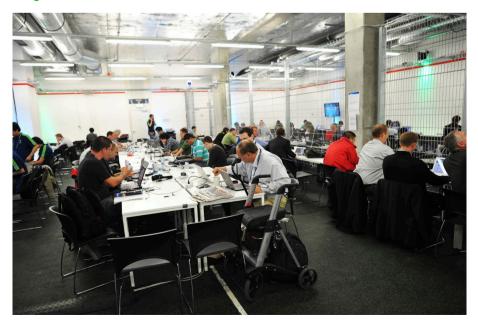
# **Observer seats**

UECL broadcasters may request observer seats for accredited staff with pre- and post-match roles on-site, but no role during the match itself. Such seats must be covered and located in or adjacent to the media tribune and between the 16m lines.

	League phase	Knock-out phase play-offs and round of 16	Quarter-finals and semi-finals
Observer seats	10	15	20

# **Media facilities**

# Media working area





The home club must make a working area available to the media to accommodate the following numbers:

	League phase	Knock-out phase	
Seats with desks	Minimum 30	Minimum 50	

Each working position must be equipped with a desk, chair, power socket and cabled or Wi-Fi internet connection. The home club must ensure that the media working area is adequately heated or cooled, depending on the weather conditions. Ideally, at least two monitors should be installed to allow the media to follow the pre-match build-up, half-time analysis and post-match interviews on TV. Separate toilet facilities for men and women must also be close by.

#### Media tribune



Stadiums must have a dedicated area in the stands that is reserved for the written press and radio commentators, an area commonly referred to as the 'media tribune'. The media tribune must be covered, well lit and centrally located (i.e. between the 16m lines), ideally on the same side as the main camera platform, with an unobstructed view of the entire field of play and its immediate vicinity and easy access to the other media areas. It is recommended that any loudspeakers above the media tribune be isolated from the main stadium sound system and switched off.

The following numbers of seats must be made available:

	League phase	Knock-out phase	
Total seats	At least 60	At least 100	
Equipped with desks	At least 30	At least 70	

Desks must be large enough to accommodate a laptop and be equipped with a power socket (preferably Schuko) and cabled or Wi-Fi internet connections.



To avoid any doubt, the above quantities of media seats are in addition to the requirements for commentary positions (see <u>Commentary positions</u>).

#### Press conference room

Clubs must provide facilities for pre- and post-match press conferences.



The press conference room can be a dedicated section of the media working area but should preferably be a separate room with a recommended minimum height of 4m. It should have easy access from both the dressing rooms and the media working area, ideally with a separate door for head coaches and players.

The minimum seating capacity for press conferences is 50 seats. Clubs should be prepared to move their MD-1 press conferences to a larger venue if requested by UEFA.

The home club is also responsible for providing the following infrastructure:

- A podium, with minimum dimensions of 6m x 2m, equipped with tables and chairs for at least five people and the UEFA Conference League backdrop
- A TV camera platform of at least 6m x 1.5m:
  - The home club may be required to make space for additional cameras available on the floor immediately in front of the platform.
  - The platform can be multi-level if required, but each level should be at least 40cm high.
  - o The platform must also be sufficiently stable to avoid vibration.
  - The host broadcaster must be allowed to reserve the best position at the centre of this platform.



- Audio equipment, such as microphones for the head table, wireless microphones for media, loudspeakers and, in the case of on-site simultaneous interpretation, booths and headsets
- Sufficient lighting for broadcasters (see <u>UEFA guidelines for press conferences room</u> lighting)
- An audio split box with a minimum of 16 audio outputs
- Facilities for live broadcast

It is highly recommended for the home club to install temporary or permanent simultaneous interpreting facilities, or implement a remote interpretation solution, for the ease of all participants at the press conference. Simultaneous interpretation is the preferred option but is only mandatory as of the knock-out phase.

#### Mixed zone

After each match, a mixed zone must be set up between the team dressing rooms and the point from which the teams depart the stadium to offer UECL broadcasters, non-rights-holding broadcasters, audio reporters and press the opportunity to interview players.



The mixed zone should feature:

- sufficient space to accommodate at least 50 media representatives, with sturdy barriers between the players and the media;
- sufficient lighting for broadcasters' interviews;
- a sectioned-off area reserved for UECL broadcasters, UEFA and club TV channels closest to where players will enter from.

UEFA requires at least two additional individual sections for:

- non-rights-holding broadcasters,
- audio reporters and press.

The home club should take the following additional guidelines into account when setting up the mixed zone:

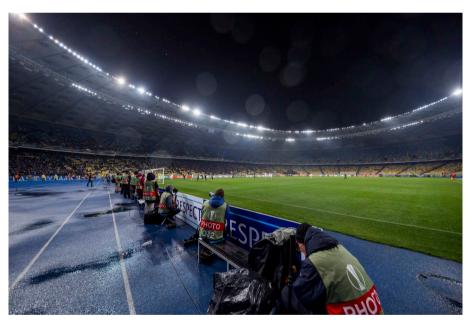


- A single mixed zone should be used, rather than separate mixed zones for the home and visiting teams.
- Barrier space should be calculated with 1m per camera crew in the TV sections and 25cm per radio/written press journalist.
- The space on both the media and the player sides of the barriers should be at least 1.5m wide to allow players and media representatives to circulate freely.
- The mixed zone should be located as far away as possible from sources of noise such as team buses, lifts or kitchens.

# Photographer working area and match positions

A working area with a minimum of 20 desk positions must be made available for photographers.

Each working position must be equipped with a desk, chair, power socket and cabled or Wi-Fi internet connection. The photographer working area may be a dedicated section of the media working area (with overall space increased accordingly), but should preferably be a separate room. It should have easy access to the pitch. It is recommended that lockers be provided that are large enough for photographers to store their equipment securely and safely.



The home club must provide photographers with pitchside positions equipped with seats, power sockets and internet connections. Twelve cabled connections must be provided, with best efforts made to ensure further cabled internet connections are provided.

In principle, photographers work behind the advertising boards behind the goals. If space and safety considerations allow, photographers can also work behind the advertising boards along the touchline opposite the team benches. They must wear the required bib at all times when working at pitch level.

Regardless of the stadium configuration, the home club must be able to accommodate a minimum of 50 photographers around the pitch.



#### Internet connectivity

It is imperative that the home club provides internet connections that are appropriate for the number of media representatives present at their matches, in accordance with the minimum levels set out in this *UEFA Conference League Club Manual*. All internet connections for the media must be provided free of charge. Clubs are encouraged to seek specialist advice when installing internet connections (see <u>Internet</u>, <u>telephone and radio frequencies</u>).

Any Wi-Fi networks must be password-protected and reserved only for the media.

The home club should provide separate networks for photographers and other media, taking into account that photographers need greater bandwidth.

#### Camera storage for broadcasters

The home club must provide a secure location for broadcasters to store their cameras during matches. Non-rights-holding broadcasters' cameras must be deposited on entry to the stadium on matchday and may only be released at the end of the match. The home club is responsible for the handling and security of these cameras.

# **Media hospitality**

The home club must provide food and drinks, free of charge, to all media representatives on matchday, including all journalists on-site representing UECL broadcasters.

### **Additional requirements**

#### Media accreditation lists

Clubs are requested to provide UEFA with the confirmed media accreditation lists for their home games no later than MD+2. In specific cases, UEFA may request accreditation lists in advance of the match.

Clubs are also requested to use the standard UEFA media accreditation template to enable more efficient administration of requests. The UEFA media accreditation template will be sent to clubs before the start of the competition.

#### UEFA media tribune and photographer passes

The home club is obliged to reserve two press seats with desks and one photographer pitch pass for use by UEFA.

If UEFA has not requested these seats or passes by 48 hours prior to kick-off, the home club is free to allocate them to other media representatives.

# Signage and LED facilities

#### Working and storage rooms

A secure and lockable working room must be made available for the signage and LED suppliers appointed to carry out the stadium dressing and install the LED boards (if applicable). This room must be available from the arrival of the signage and LED supplier



crews until their departure. These rooms must be located at ground level, with easy pitch and forklift access and should be equipped with adequate lighting, power sockets and heating facilities.

A secure storage area with forklift access will be required for the duration of a club's participation in the competition (a minimum of 100m² for a combined working and storage area and an additional 40m² storage area for LED equipment, if applicable).

It is the responsibility of the club to ensure that the working and storage areas remain secure (including between matchdays).

## Signage and LED truck parking and security

From MD-3 until MD+1, the home club must ensure that secure parking is available for one signage truck, one LED truck (if applicable) and a VBR vehicle in or near the stadium and close to the pitch for easy access.

Security for this area is the responsibility of the club. If parking is not available in the vicinity of the stadium, the club must provide, free of charge, a secure alternative parking as close as possible to the stadium.

# LED boards

For the 2024–27 cycle, LED perimeter advertising boards will be used at the majority of UECL matches. From the league phase onwards, existing LED perimeter boards systems that meet the new UEFA's technical criteria may be used. In such cases, UEFA may ask the club to operate the boards and have technicians on-site in case of problems. UEFA may send a supervisor on-site to make sure the set-up and operations comply with UEFA's requirements. New for this cycle, Clubs will provide their compliant LED systems FREE of an Rental cost but UEFA continue to pay the club day rates for the operational staff.. LED or Static Advertising boards would be installed by UEFA (LED or Signage Team), if the above is possible. Further information can be found in the LED specifications

# Existing LED systems

The assessment of existing LED systems starts with an LED questionnaire before the season for all clubs that may be concerned. Where clubs have an existing LED system that meets the minimum criteria, UEFA will review the system and power set-up in detail with a view to using it for matches from the league phase onwards. Any significant changes to the system or its operational infrastructure must always be communicated to UEFA.

An LED site visit will take place at every club to look in detail at all aspects of the implementation of LED boards on-site, including the power set-up, operational infrastructure and board positioning

For the 2024–27 cycle, if an existing club-owned system meets the required technical specifications and is judged by UEFA to be of a high enough quality and reliable enough, UEFA will not necessarily send any LED staff of its own on-site. The club will be required to provide a fully operational LED team (same level as domestic league matches) in order to successfully implement the official match rotation plan or running order. UEFA will cover the operational staff costs and provide an LED supervisor to assist the club and oversee the implementation of the rotation plan if necessary.



Further information on this will be provided to each club once they have officially qualified.

Where a club does not have an existing LED boards system that meets UEFA's needs, UEFA's LED supplier will transport, install, operate, then dismantle and remove an external LED system for each UECL match as in previous cycles. If the club has an unsuitable LED system or a traditional static system in place, this must be removed for each match and the necessary space and access must be provided so that the UEFA supplier company can install the external system as of MD-2.

Artwork and rotation plans will be available to download approximately one week before each matchday. Further information will be provided to each club once they have officially aualified.

#### Power

To protect matchday LED operations, the LED system must be left running continuously from the morning on MD-1 until at least one hour after the match (albeit at the minimum brightness level overnight to minimise power consumption), whether that is stadium power or power from a generator installed by UEFA's LED suppliers.

If the LED system is brought into the stadium by one of UEFA's LED suppliers, it will run continuously from MD-2 until at least one hour after the match (again, at minimum brightness overnight to minimise power consumption).

If a club wishes to use pitch grow lights on the same power output as used for the LED system, and if the power supplied cannot be used concurrently, the switchover will be permitted on the evenings of MD-2 and MD-1 after the LED supplier has finished for the day. This will need to be communicated to the UEFA venue team and the LED supplier.

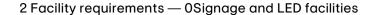
# Artwork and Official Playlist (Running Order)

A home club that has an approved LED system will now be responsible for the play out of UEFA's official Playlist and Artwork. An official UECL LED Match email will be sent out (each match) to every home club that utilises their approved existing LED system. This email will contain:

- **Proofs:** Click on the "Proofs" button, and a ZIP folder will be downloaded to your device. This will contain every Artwork Proof of the Campaigns our Partners have selected for a particular match.
- Artwork: This will contain the rendered Artwork of the Campaigns our Partners have selected for a particular match. Clicking on a file will open the rendered version of the artwork. These are the files that can be uploaded to a clubs "Playout" software and used on the LED system
- **Playlist:** This will contain every slot/minute of the running order and the content that needs to be played.

# Virtual board replacement (VBR)

VBR may be introduced for selected matches as of the league phase. VBR refers to virtual artwork that is digitally projected onto the in-stadium LED boards. This artwork can only be seen on certain TV feeds and not inside the stadium. If that is the case, it may be that a dedicated main match camera is needed and therefore a bigger camera platform needs to be provided.





In addition, a dedicated virtual board replacement (VBR) control room may be requested. If required, ideally this room should be located close to the OB van area or somewhere where cabling can be run from the main camera platform (e.g. in a skybox or pitch-view studio). The room should be air-conditioned and a minimum of 6.10m x 2.40m. A view of the pitch would be appreciated but is not essential to operations.

Both LED and VBR operations will run concurrently and will not affect any club LED system that currently meets the UEFA's technical LED criteria and has passed a UEFA system acceptance test.



# 3 ORGANISATIONAL MATTERS

